

**JIM GLEW**  
Chairman

**LINH NGUYEN**  
Vice Chairman

**GILBERT CRUZ**  
Commissioner

**KIMBERLY HO**  
Commissioner

**PATRICIA ROBBINS**  
Commissioner



## **AGENDA**

### **TRAFFIC COMMISSION**

#### **REGULAR MEETING**

**June 7, 2016**

**6:00 p.m. Council Chambers**

**8200 WESTMINSTER BOULEVARD  
WESTMINSTER, CALIFORNIA 92683**

If you need special assistance to participate in this meeting, please contact the Public Works/Engineering Department at (714) 548-3243. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

NOTE: Any writings or documents provided to a majority of the Traffic Commission regarding any item on this agenda is available for public inspection at the public counter at City Hall located at 8200 Westminster Boulevard, Westminster, CA during normal business hours.

**AGENDA**  
June 7, 2016

**AGENDA INFORMATION**  
**MEETINGS**

**Regular Meetings of the Traffic Commission are held the last Tuesday of each month at the hour of 6:00 p.m. While in the City Council Chamber, please turn off all cellular phones and pagers.**

**AGENDA INFORMATION**

The agenda contains a brief general description of each item to be considered. The agenda and supporting documentation is available for public review at the entryway of the Council Chambers prior to the meeting. On the Friday prior to the meeting, the agenda can be accessed on the City's web site at <http://www.westminster-ca.gov>. An archive of agendas and minutes is also available on the City's website.

**ATTENDANCE AND PARTICIPATION BY THE PUBLIC**

All meetings of the Traffic Commission shall be open and public. Agendas for the Traffic Commission meetings provide the public an opportunity to directly address the Traffic Commission on items of interest to the public that are within the subject matter jurisdiction of the Traffic Commission on any agenda items. NO action may be taken on items not listed on the agenda unless authorized by law. Unless otherwise extended by the Traffic Commission, the amount of time for each individual speaker shall not exceed three (3) minutes.

**PUBLIC USE OF COUNCIL CHAMBER EQUIPMENT**

All computer presentations must be e-mailed or provided on a CD-ROM to the Traffic Commission Secretary at least 48 hours prior to the meeting. Items to be displayed on the overhead projector must be submitted to the Traffic Commission Secretary for review by staff to verify appropriateness for general audiences by noon on the day of the meeting and prior to the use of the equipment.

1. SALUTE TO FLAG:
2. ROLL CALL: CRUZ, GLEW, HO, NGUYEN, ROBBINS,
3. APPROVAL OF MINUTES - None
4. ITEMS TO BE CONSIDERED

ANYONE WISHING TO SPEAK ON AN ITEM IS REQUESTED TO COMPLETE A SPEAKER SLIP THAT IS PROVIDED AT THE ENTRANCE TO THE COUNCIL CHAMBERS. PLEASE SUBMIT THE SPEAKER SLIP TO THE SECRETARY. WHEN YOUR NAME IS CALLED PLEASE STEP TO THE PODIUM AT THAT TIME AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.

AGENDA  
June 7, 2016

AFTER THE PUBLIC HEARING IS OPENED, PERSONS SPEAKING IN FAVOR WILL BE HEARD FIRST, FOLLOWED BY THOSE PERSONS SPEAKING IN OPPOSITION; AND THEN PERSONS SPEAKING IN REBUTTAL. ONLY THOSE PERSONS WHO HAVE SPOKEN IN FAVOR WILL BE PERMITTED TO SPEAK IN REBUTTAL. PERSONS WISHING TO SPEAK WILL HAVE THREE (3) MINUTES TO SPEAK. THE TRAFFIC COMMISSION MAY USE ITS DISCRETION TO ALLOW A SPEAKER TO EXCEED THE TIME LIMITS.

**NOTE:** YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE MEETING DESCRIBED IN THIS NOTICE OR IN WRITTEN CORRESPONDENCE DELIVERED AT THE MEETING OR PRIOR THERETO.

**4.1 T.C. 06-106**

**Request to Install Parking Restrictions at 14382 Hoover Street**

**RECOMMENDATION:** That the Traffic Commission approve the request to install parking restrictions on the east side of Hoover Street; it is recommended that 21 feet of parking restrictions be installed to the south of the driveway at 14382 Hoover Street.

**4.2 T.C. 09-100**

**Request to Install Parking Restrictions on Bishop Place at Belgrade Street**

**RECOMMENDATION:** That the Traffic Commission recommend the installation of parking restrictions on the north side of Bishop Place for a distance 29 feet, to the east of Belgrade Street.

**4.3 T.C. 72-350**

**Request to Install a Loading/Unloading Zone on the South Side of Bishop Place, West of Belgrade Street**

**RECOMMENDATION:** That the Traffic Commission recommend the installation of a loading/unloading zone on the south side of Bishop Place, West of Belgrade Street.

**5. NEW BUSINESS**

**6. OLD BUSINESS**

**7. INFORMATION AND REPORTS**

**8. ORAL COMMUNICATIONS**

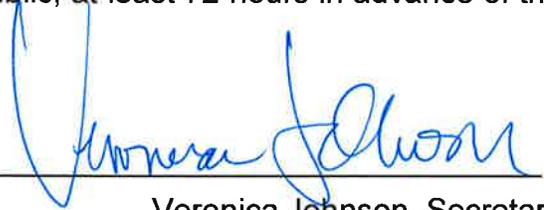
**9. WRITTEN COMMUNICATIONS**

AGENDA  
June 7, 2016

**10. ITEMS COMMISSIONERS/STAFF MAY WISH TO DISCUSS**

**11. ADJOURNMENT: To a Regular Meeting Tuesday, June 28, 2016 at 6:00 p.m.  
in the Council Chambers**

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the City Council Meeting.



Veronica Johnson, Secretary

June 7, 2016

TO: Traffic Commission

**SUBJECT: T.C. 06-106  
Request to Install Parking Restrictions at 14382 Hoover Street**

**RECOMMENDATION:**

That the Traffic Commission approve the request to install 21 feet of parking restrictions on the east side of Hoover Street between the driveways at 14382 and 14440 Hoover Street.

**DISCUSSION**

Staff received a written request from Denise and Gary Torres (Harbour Machining Inc. 14382 Hoover Street A-1, A-2), to investigate site visibility concerns at 14382 Hoover Street. Ms. and Mr. Torres are concerned that there is not enough sight visibility to the south to safely perform turn maneuvers onto Hoover Street. Regularly parked vehicles along Hoover Street and the curb side mailbox make it difficult to clearly observe northbound oncoming traffic.

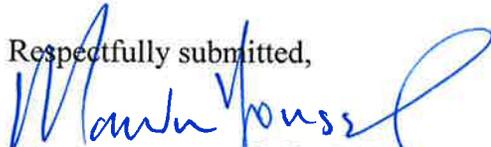
The Traffic Engineering Division considers on-street parking to be a commodity. Contrary to past trends, today, most households own and operate more than one vehicle. The City must carefully consider the removal of on-street parking for safety concerns, while protecting on-street parking as the demand for parking continues to increase across the City. Two issues come into play when considering the removal of on-street parking. Is the elimination of on-street parking due to a safety concern or driver comfort?

**Exhibit A** illustrates the study vicinity and adjacent land uses.

Staff recommends the installation of 21 feet parking restrictions between the driveways at 14382 and 14440 Hoover Street for enhanced visibility. This recommendation is based on field observation and personal experience. The parking restrictions do not impact parking in the community; sufficient on-site parking is available in the area.

Local businesses and residents were notified of tonight's meeting.

Respectfully submitted,

  
Marwan Youssef, Ph.D., P.E.  
Public Works Director/City Engineer

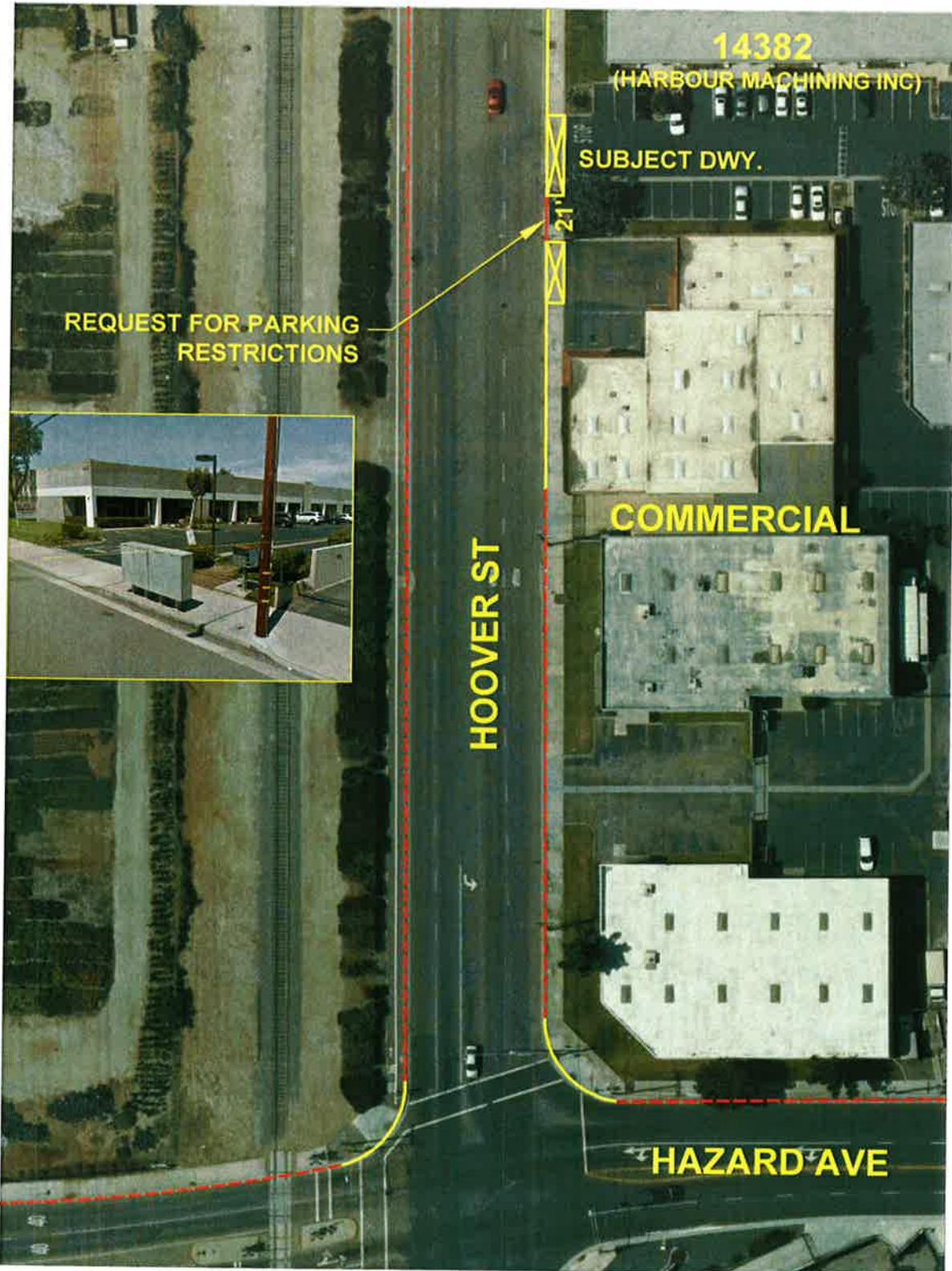
By:   
Adolfo Ozaeta, P.E., T.E.  
City Traffic Engineer

Attachments:  
Exhibit A  
Request Letter



NOT TO SCALE

# REQUEST FOR PARKING RESTRICTIONS 14382 HOOVER STREET



## EXHIBIT A



TRAFFIC ENGINEERING DIVISION

Drawn by: H. PHAM  
June 7, 2016

- - - - - EXISTING PARKING RESTRICTIONS
- — — — — PROPOSED PARKING RESTRICTIONS
- EXISTING DRIVEWAY

April 28, 2016

To: City of Westminster  
Attn: Veronica Johnson  
8200 Westminster Blvd  
Westminster, CA 92683

From: Harbour Machining Inc.  
14382 Hoover Street A-1, A-2  
Westminster, CA 92683

Hi Veronica,

Re: per our conversation today

Within the last few years we had our mailboxes moved out to the street. Do to the building south of us, not having enough parking spots for their employees they park in the street. By them parking on the street this has caused us to not be able to see the oncoming cars. When we inch out into the street half of our vehicles are in the incoming lane before we can tell if there are any cars coming. If anyone is driving a car it is set loner to the ground which makes it impossible to see down the street. We feel this is putting all the business employees, visitors and innocent drivers at risk of danger each time we exit the business park. We would like to see the curb in front of the mailboxes painted red and 6 feet south of the mailbox also. When large vehicles are parked there we cannot see oncoming cars and cannot turn in either direction. Vehicles travel fast on this street and we foresee this to be a bad situation. I would hate to see anyone get hurt or killed and feel this is a big issue and needs to be addressed.

Thank You for reviewing this situation,

Denise & Gary Torres

Harbour Machining Inc.  
714-373-3713

June 7, 2016

TO: Traffic Commission

**SUBJECT: T.C. 09-100**  
**Request to Install Parking Restrictions on Bishop Place east of Belgrade Street**

**RECOMMENDATION:**

That the Traffic Commission recommend the installation of parking restrictions on the north side of Bishop Place for a distance 29 feet, to the east of Belgrade Street.

**DISCUSSION**

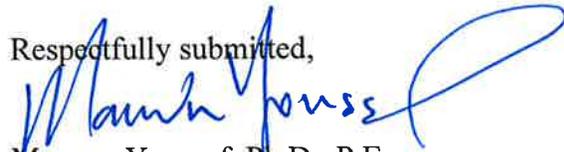
Staff received a request from the City of Westminster Corporation Yard, to install parking restrictions on the north side of Bishop Place, in front of the existing catch basin, to the east of Belgrade Street. Regularly parked vehicles along Bishop Place make it difficult to access to the catch basin for maintenance services.

**Exhibit A** illustrates the study vicinity and adjacent land uses.

Staff recommends the installation of parking restrictions on the north side of Bishop Place at the catch basin, for a distance 29 feet, to the east of Belgrade Street. Sufficient parking is available in the area; the restrictions will not negatively impact parking conditions.

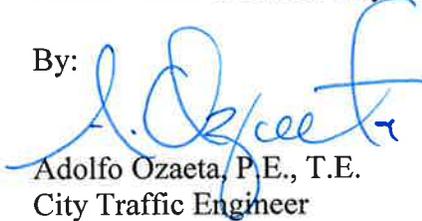
Local businesses and residents were notified of tonight's meeting.

Respectfully submitted,



Marwan Youssef, Ph.D., P.E.  
Public Works Director/City Engineer

By:



Adolfo Ozaeta, P.E., T.E.  
City Traffic Engineer

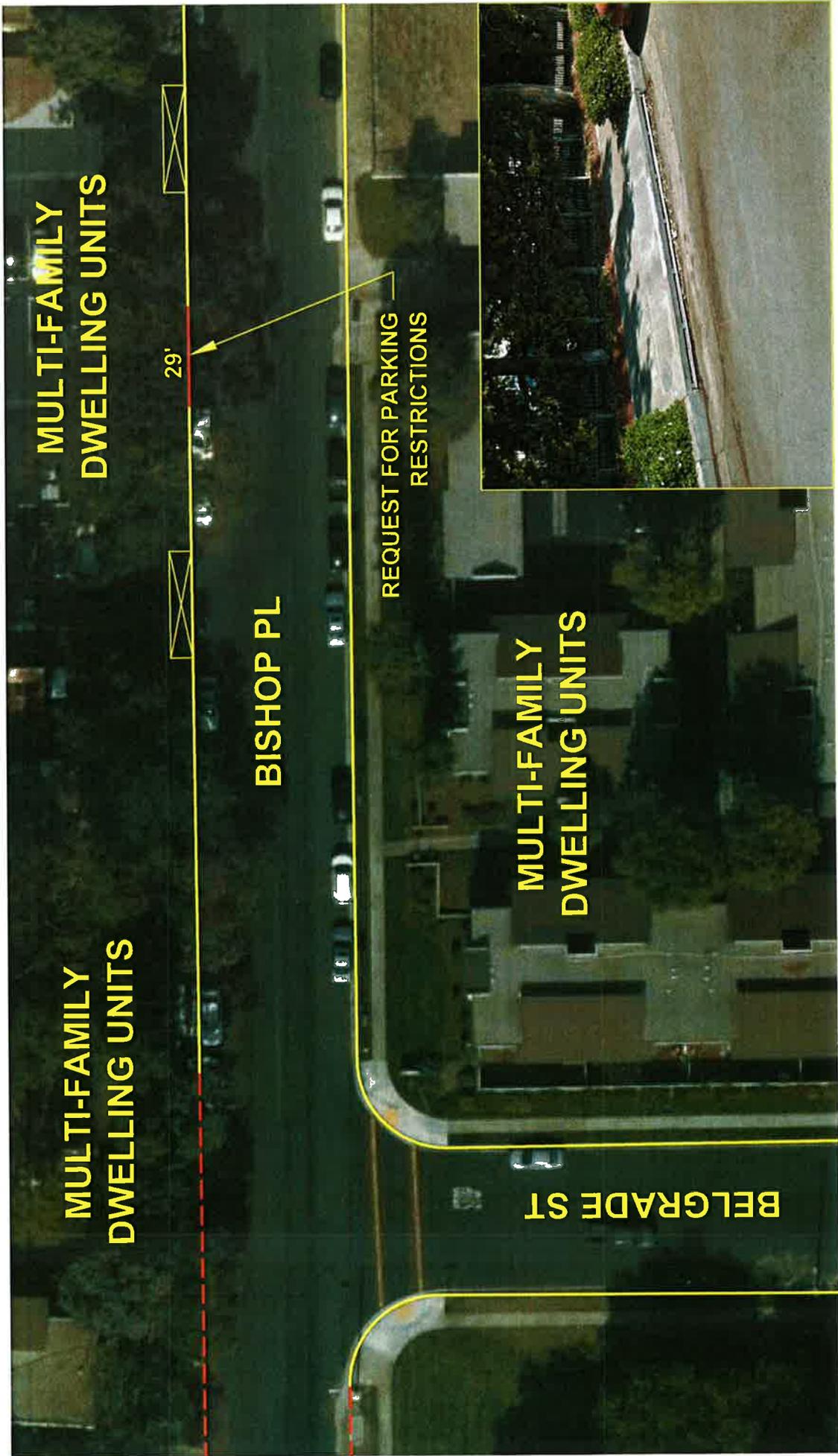
Attachment:  
Exhibit A



NOT TO SCALE

# REQUEST FOR PARKING RESTRICTIONS

## BISHOP PLACE AT BELGRADE STREET



-  EXISTING PARKING RESTRICTIONS
-  PROPOSED PARKING RESTRICTIONS
-  EXISTING DRIVEWAY

# EXHIBIT A

TRAFFIC ENGINEERING DIVISION

Drawn by: H. PHAM

June 7, 2016



June 7, 2016

TO: Traffic Commission

**SUBJECT: T.C. 72-350  
Request to Install a Loading/Unloading Zone on the South Side of Bishop Place,  
West of Belgrade Street**

**RECOMMENDATION:**

That the Traffic Commission recommend the installation of a loading/unloading zone on the south side of Bishop Place, West of Belgrade Street.

**DISCUSSION:**

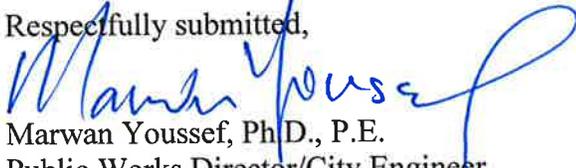
Staff received a request from McGarvin Intermediate School's Principal and Garden Grove School District Officials, to establish a loading/unloading zone on the south side of Bishop Place, west of Belgrade Street. The Principal is concerned with the level of congestion generated on Belgrade Street by the on-site drop-off/pick-up area. They feel that introducing a new loading/unloading zone along Bishop Place will alleviate that level of congestion on Belgrade Street.

**Exhibit A** illustrates the study area and adjacent land uses, along with the proposed loading/unloading zone. Bishop Place is a 40 feet wide residential street with speed limits of 25 miles per hour. Parking restrictions currently exist on the north and south sides of Bishop Place from Bushard Street to Belgrade Street.

Staff recommends the installation of a loading/unloading zone on the south side of Bishop Place, west of Belgrade Street, for a total distance of 510 feet. The proposed loading/unloading zone will facilitate additional student school drop-off/pick-up activity at the school. The loading/unloading location will be identified by official California Manual on Uniform Traffic Control Devices signage and compliant with the California Vehicle Code.

Local residents and school district staff were notified of tonight's meeting.

Respectfully submitted,

  
Marwan Youssef, Ph.D., P.E.  
Public Works Director/City Engineer

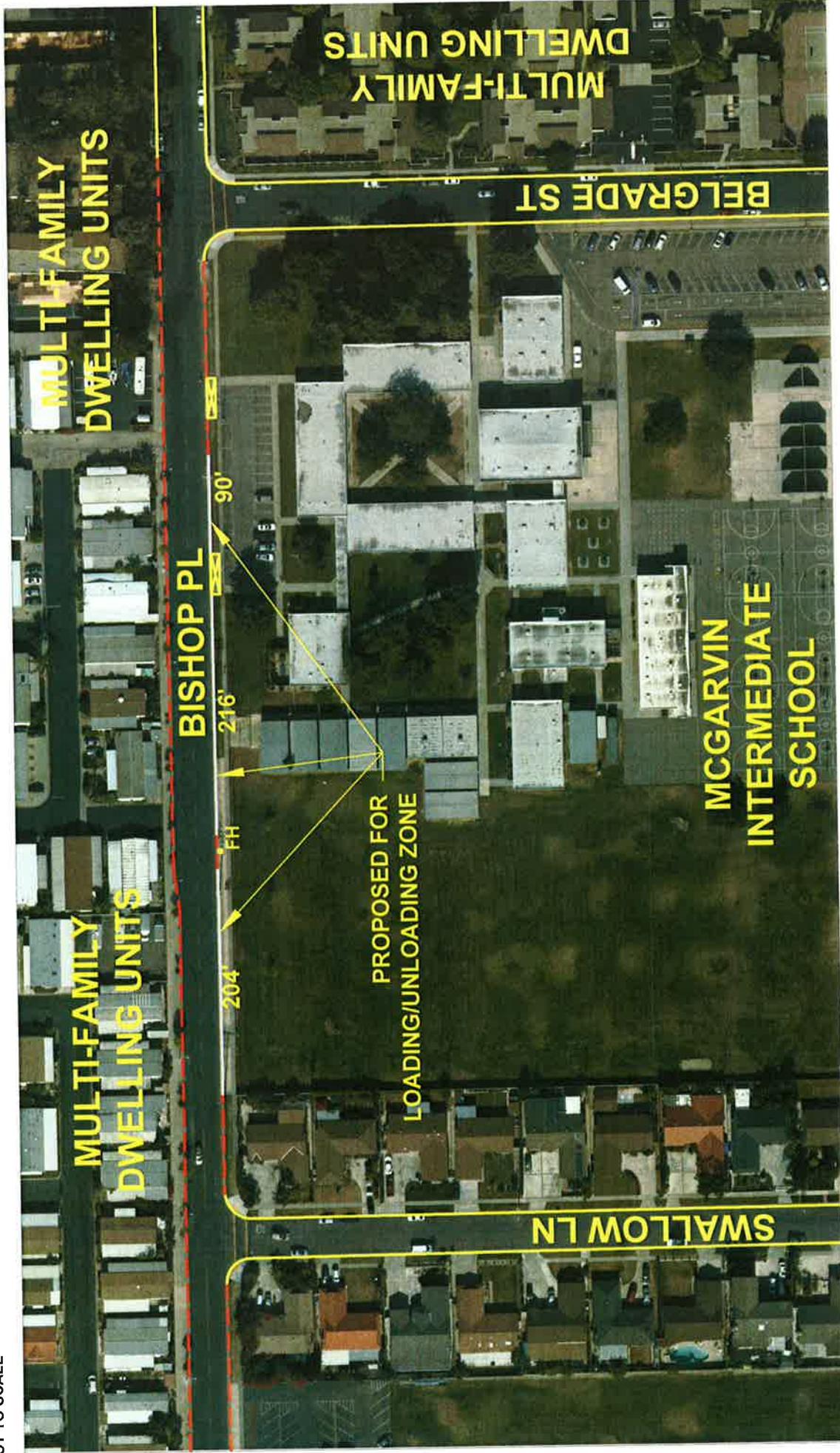
By:   
Adolfo Ozaeta, P.E., T.E.  
City Traffic Engineer

Attachment: Exhibit A



NOT TO SCALE

# PROPOSED FOR LOADING/UNLOADING ZONE ON BISHOP PLACE, WEST OF BELGRADE STREET



## EXHIBIT A



TRAFFIC ENGINEERING DIVISION

Drawn by: H. PHAM

June 7, 2016

-  EXISTING PARKING RESTRICTIONS
-  PROPOSED LOADING/UNLOADING ZONE
-  EXISTING DRIVEWAY