

Original Packet

**CITY COUNCIL
REDEVELOPMENT AGENCY
AGENDA**

City of Westminster
Regular Meeting
March 17, 2004

7:00 p.m. – Council Chambers

8200 Westminster Boulevard
Westminster, California 92683

**MARGIE L. RICE
MAYOR**

**ANDY QUACH
Mayor Pro Tem**

**FRANK G. FRY
Council Member**

**KERMIT MARSH
Council Member**

**RUSSELL C. PARIS
Council Member**

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (714) 898-3311. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I)

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March 17, 2004

7:00 P.M.

PUBLIC COMMENTS MAY BE RECEIVED BY THE CITY COUNCIL/REDEVELOPMENT AGENCY OR PUBLIC FINANCING AUTHORITY DURING EACH ITEM ON THE AGENDA AS CALLED.

The City Council/Redevelopment Agency of the City of Westminster will regularly convene in joint session for the purpose of considering the following City Council/Redevelopment Agency Agenda items. The Westminster Public Financing Authority is also an agency on which Council serves as members. This Agency may also have items scheduled.

RECONVENE CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

ROLL CALL: RICE, QUACH, FRY, MARSH, PARIS

PRESENT:

ABSENT:

SALUTE TO FLAG: Council Member Fry

INVOCATION:

SPECIAL PRESENTATIONS:

- A. Presentation of model of Community Cultural Center donated to the City by the Friends of the Abbey Centre
- B. Certificates to 2003 PTA Reflections Program District Winners
- C. Annual Police Department Distinguished Service Awards for 2004
- D. Commendation to Southern California Edison Company
- E. Proclamation declaring April 4-10, 2004 as International Building Safety Week

AGENDA

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1. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council/Redevelopment Agency/Public Financing Authority, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

APPROVAL OF MINUTES

1.1 **(City Council/Redevelopment Agency) Minutes of the Regular Meeting of the City Council/Redevelopment Agency of March 3, 2004.** (Marian Contreras)

RECOMMENDATION: Approve.

ROUTINE MATTERS

1.2 **(City Council) Denial of Claims(s) Against the City** (Pat Corcoran)

1. Kee Sook Quesenberry in an unknown amount.
2. Chung Ja Kim in an unknown amount.

RECOMMENDATION: Deny claim(s) filed against the City.

1.3 **(City Council/Redevelopment Agency) Waive reading in full of all ordinances and resolutions under consideration, and approve and adopt same by reading title only.**

RECOMMENDATION: Approve.

1.4 **Computer Replacement Program – Desktop/Laptop Computers** (James McAuliffe)

RECOMMENDATION: That the City Council approve a purchase order for thirty (30) replacement desktop computers and two (2) laptop computers from Gateway Business Systems in an amount not to exceed \$47,000.

1.5 **Authorization to add Trask Avenue street repairs from Hoover to Goldenwest to the current contract for street improvements on Trask Avenue from Beach Boulevard to Hoover Street** (Brad Fowler)

RECOMMENDATION: That the City Council authorize a change order in the amount of \$158,000 to All American Asphalt for street repairs on Trask Avenue from Hoover Street to Goldenwest Street for FY 2003/04.

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1. CONSENT CALENDAR (Continued)

ORDINANCES (SECOND READING)/RESOLUTIONS

- 1.6 **Resolution No. 3826 - A Resolution of the City Council of the City of Westminster rescinding Resolution No. 2154 which provided for disabled parking restrictions at 15660 Irene Way – T.C. 77-142 (Brad Fowler)**

RECOMMENDATION: That the City Council adopt Resolution No. 3826 and waive further reading.

ADMINISTRATIVE ITEMS

- 1.7 **Special Event Permit Application from Union of Vietnamese Student Association of California to hold a Black April Commemoration on Friday, April 30, 2004 at Sid Goldstein Freedom Park for three hundred (300) participants, between the hours of 9:00 a.m. and 9:00 p.m. subject to the conditions attached to the staff report. (Frann Shermet)**

RECOMMENDATION: That the City Council approve the Special Event Permit application subject to the conditions (attached to staff report) and approve the request.

- 1.8 **Special Event Permit Application from the Vietnam War Memorial Committee to hold the First Anniversary Celebration of the War Memorial on Sunday, April 25, 2004 between 10:30 a.m. and 1:00 p.m. at Sid Goldstein Freedom Park for one hundred and fifty (150) participants. (Frann Shermet)**

RECOMMENDATION: That the City Council approve the Special Event Permit application subject to the conditions (attached to the staff report).

WARRANT REGISTER

- 1.9 **(City Council/Redevelopment Agency) Warrant Register dated February 27 through March 11, 2004. (Sheri Peasley)**

RECOMMENDATION: Approve.

INFORMATION AND REPORTS

- 1.10 **Minutes of the Planning Commission meeting held February 25, 2004 (Don Anderson)**

RECOMMENDATION: Receive and file.

- 1.11 **Community Development Monthly Activity Report – February 2004 (Don Anderson)**

RECOMMENDATION: Receive and file.

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1. CONSENT CALENDAR (Continued)

1.12 Minutes of the Traffic Commission meeting held March 2, 2004 (Brad Fowler)

RECOMMENDATION: Receive and file.

1.13 Minutes of the Commission on Aging meeting held on February 9, 2004 (Diana Dobbert)

RECOMMENDATION: Receive and file.

END OF CONSENT CALENDAR

2. COMMISSION/COMMITTEE ITEMS SUBJECT TO REVIEW

2.1 The actions of the Planning Commission meeting held on March 10, 2004 (Don Anderson)

RECOMMENDATION: That the City Council determine if they wish to call up any item(s) for review from the Planning Commission meeting of March 10, 2004:

- 1) 1044 Westminster Mall (Area Variance) for installation of a 13.5 feet by 7 feet wall sign on the exterior of the Westminster Mall not directly outside of the lease area.

3. PUBLIC HEARINGS

ADDRESSING THE CITY COUNCIL DURING PUBLIC HEARINGS: After the public hearing is opened, persons speaking in favor will be heard first, followed by those persons speaking in opposition; and then persons speaking in rebuttal. Only those persons who have spoken in favor will be permitted to speak in rebuttal.

If a spokesperson is designated to speak in favor or in opposition, that spokesperson will have twelve (12) minutes to speak. Thereafter, each person speaking in favor or in opposition will have three (3) minutes to speak. The total time for speaking in favor or in opposition shall not exceed 30 minutes. Those persons speaking in rebuttal will have three minutes each, or a total of 20 minutes for rebuttal. The City Council may use its discretion to allow a speaker to exceed time limits.

NOTE: If a challenge is made by any party in court from actions arising out of a public hearing, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered at the public hearing or prior thereto.

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3. PUBLIC HEARINGS (Continued)

3.1 2004/2005 HOME INVESTMENT PARTNERSHIPS (HOME) AND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATIONS (Gerry Gehres)

RECOMMENDATION: That the City Council:

- 1) Allocate HOME Program funds in the amount of \$585,625 and Community Development Block Grant (CDBG) funds in the amount of \$1,512,000; and
- 2) Authorize the Interim City Manager to submit the application to the U.S. Department of Housing and Urban Development (HUD) before May 17, 2004.

3.2 NEGATIVE DECLARATION ND 2003-10, INSTALLATION OF CUL-DE-SACS AND STREET IMPROVEMENTS; LOCATION: 19TH STREET, 20TH STREET, 21ST STREET AND 22ND STREET FROM BEACH BOULEVARD ON THE WEST TO MONROE STREET ON THE EAST (Brad Fowler)

RECOMMENDATION: That the City Council approve Negative Declaration ND 2003-10, with Addendum No. 1.

3.3 NEGATIVE DECLARATION ND 2003-09, WESTMINSTER BOULEVARD REVITALIZATION; LOCATION: WITHIN THE PUBLIC RIGHT OF WAY OF WESTMINSTER BOULEVARD, FROM BOLSA CHICA ROAD ON THE WEST AND BUSHARD STREET ON THE EAST (Brad Fowler)

RECOMMENDATION: That the City Council approve Negative Declaration ND 2003-09.

4. ORAL COMMUNICATIONS

At this time members of the public may address the City Council/Redevelopment Agency regarding any items of interest not on the agenda that are within the subject matter jurisdiction of the City Council. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person.

5. MATTERS FROM COUNCIL/AGENCY/AUTHORITY MEMBERS

5.1 Council/Agency Member Items

5.2 Consideration of membership in the United States Conference of Mayors (Mayor Rice)

RECOMMENDATION: That the City Council provide direction to staff.

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6. MATTERS FROM CITY MANAGER/EXECUTIVE DIRECTOR

- 6.1 **Loan Agreement between the City of Westminster or Westminster Redevelopment Agency and Cambridge Heights L. P. for a 22-unit affordable senior apartment project at 7541 Wyoming Street (this matter was continued from the March 3, 2004 meeting) (Don Anderson)**

RECOMMENDATION: That the City Council or Agency Board approve the Loan Agreement, and authorize the Interim City Manager or Interim Executive Director to execute the agreement on behalf of the City or Agency.

- 6.2 **Plan check and inspection services contract with Melad & Associates (Don Anderson)**

RECOMMENDATION: That the City Council approve a \$30,000 increase to the contractual budget, Account No. 62050-43090, and increase the existing contract with Melad & Associates for plan check and inspection services by the same amount.

- 6.3 **City of Westminster Health Insurance Portability and Accountability Act (HIPAA) Privacy Policies and Procedures (Pat Corcoran)**

RECOMMENDATION: That the City Council approve the City of Westminster HIPAA Privacy Policies and Procedures and direct and authorize staff to execute appropriate Business Associate agreements as may be necessary to comply with HIPAA regulations.

7. WRITTEN COMMUNICATIONS (Public)

- 7.1 **Request from League of United Latin American Citizens (LULAC) Westminster Council #3017**

RECOMMENDATION: That the City Council take under consideration a request from LULAC Westminster Council #3017 to have their organizations logo placed on the "Welcome to the City of Westminster" marquee at the Wal-Mart location (Beach Boulevard/Trask Avenue)

- 7.2 **Request from Friends of the Abbey Centre requesting the City's co-sponsorship in preparations for the Mayor's Ball to be held on Saturday, June 26, 2004**

RECOMMENDATION: That the City Council provide direction to staff.

8. **LEGISLATIVE ITEMS – None**

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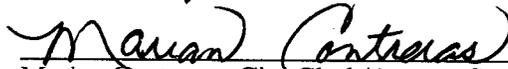
9. COMMISSION AND COMMITTEE ITEMS

- 9.1 Resolution No. 3829 – Establishment of a three-way stop sign and marked crosswalks at the intersection of All American Way and 13th Street T.C. 73-100 (Brad Fowler)

TRAFFIC COMMISSION RECOMMENDATION: That the City Council adopt Resolution No. 3829 entitled, “A Resolution of the City Council of the City of Westminster providing for a three-way stop sign at the intersection of All American Way and 13th Street”, and waive further reading.

10. COUNCIL/AGENCY ADJOURNMENT: To Monday, March 22, 2004 at 8:00 a.m. in the Council Conference Room, 8200 Westminster Boulevard, Westminster, for the purpose of holding a closed session to interview City Manager applicants.

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the City Council/Redevelopment Agency meeting.


Marian Contreras, City Clerk/Agency Secretary