



**CITY COUNCIL
REDEVELOPMENT AGENCY
AGENDA**

City of Westminster
Adjourned Regular Meeting
June 22, 2005

6:00 p.m. – Council Conference Room
7:00 p.m. – Council Chambers

8200 Westminster Boulevard
Westminster, California 92683

**MARGIE L. RICE
MAYOR**

**RUSSELL C. PARIS
Mayor Pro Tem**

**FRANK G. FRY
Council Member**

**KERMIT MARSH
Council Member**

**ANDY QUACH
Council Member**

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (714) 898-3311. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I)

GENERAL INFORMATION

MEETINGS

Regular Meetings of the City Council/Redevelopment Agency are held the first and third Wednesday of each month at the hour of 6:00 p.m. (5:00 p.m. if deemed necessary) for Closed Session matters, if required. **The public session of the meeting shall commence at 7:00 p.m.** or as soon thereafter as possible. Adjourned Regular Meetings (Study Sessions) are tentatively held on the Monday following the first Wednesday of the month at 6:00 p.m.

AGENDA INFORMATION

The agenda contains a brief general description of each item to be considered. Agendas are available at the entryway of the Council Chambers. Supporting documentation to each agenda item is available in the entryway for public review.

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PUBLIC COMMENTS

Pursuant to Government Code Section 54954.3, members of the public may address the City Council/Redevelopment Agency/Public Financing Authority during each item on the agenda as called. Oral Communications is held after the Consent Calendar portion of the agenda and provides the public an opportunity to address any items of interest **not on the agenda** that are within the subject matter jurisdiction. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person.

To address the City Council/Redevelopment Agency on any matter, complete a "Request to Speak" form located at the entrance to the Council Chambers. Present the form to the City Clerk prior to being heard by the City Council. When speaking, please face the City Council and state your name and address for the record.

AGENDA ON THE INTERNET:

The Agenda is available at <http://www.ci.westminster.ca.us>. The agenda can be accessed on the internet on the Friday before the meeting on Wednesday.

TELEVISED MEETING SCHEDULE

Regular City Council/Agency meetings are broadcast live on Westminster Cable Channel 3 and REBROADCAST on Monday and Friday at 11:00 a.m.; Tuesday, Wednesday and Thursday at 7:00 p.m.; Wednesday at 12 noon; and Saturday and Sunday at 6:00 p.m.

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6:00 P.M.
CLOSED SESSION

PUBLIC COMMENTS MAY BE RECEIVED BY THE CITY COUNCIL/REDEVELOPMENT AGENCY
DURING ANY ITEM TO BE CONSIDERED IN CLOSED SESSION.

CALL TO ORDER:

ROLL CALL

PRESENT:

ABSENT:

CLOSED SESSION:

The City Council/Redevelopment Agency will recess to a Closed Session for the following purposes:

- 1) Pursuant to Government Code Section 54957: Public Employee Discipline/Dismissal/Release; and
- 2) Conference with Legal Counsel pursuant to Government Code Section 54956.9; Existing Litigation: Scott Center vs. City of Westminster.

RECESS:

AGENDA

June 22, 2005

7:00 P.M.

PUBLIC COMMENTS MAY BE RECEIVED BY THE CITY COUNCIL/REDEVELOPMENT AGENCY OR PUBLIC FINANCING AUTHORITY DURING EACH ITEM ON THE AGENDA AS CALLED.

The City Council/Redevelopment Agency of the City of Westminster will regularly convene in joint session for the purpose of considering the following City Council/Redevelopment Agency Agenda items. The Westminster Public Financing Authority is also an agency on which Council serves as members. This Agency may also have items scheduled.

RECONVENE CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

ROLL CALL: RICE, PARIS, FRY, MARSH, QUACH

PRESENT:

ABSENT:

SALUTE TO FLAG: Council Member Fry

INVOCATION:

REPORT OUT OF CLOSED SESSION:

The City Attorney shall determine if any actions taken by the City Council/Redevelopment Agency in Closed Session shall require a reporting on those actions as required by law (Government Code 54957.1(a) (3) (B)).

SPECIAL PRESENTATIONS:

- A. Presentation of Police Department Merit Awards for 2005 and Sergeant Promotion Ceremony
- B. Recognition of Westminster High School teacher, Gregg Munsell, and Star View Elementary School teacher, Leslie Flores.

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1. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council/Redevelopment Agency/Public Financing Authority, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

APPROVAL OF MINUTES

- 1.1 **(City Council/Redevelopment Agency) Minutes of the Adjourned Regular Meetings of the City Council/Redevelopment Agency of May 31, 2005, June 8, 2005 and June 9, 2005; and Minutes of the Regular Meeting of the City Council/Redevelopment Agency of June 15, 2005.** (Marian Contreras)

RECOMMENDATION: Approve.

ROUTINE MATTERS

- 1.2 **(City Council) Denial of Claim(s) Against the City from:**

1. Nguyet Anh Tran in an unknown amount.
2. Ryan and Katherine Labonte in the amount of \$8,493.00.

RECOMMENDATION: Deny claim(s) filed against the City.

- 1.3 **(City Council/Redevelopment Agency) Waive reading in full of all ordinances and resolutions under consideration, and approve and adopt same by reading title only.**

RECOMMENDATION: Approve.

- 1.4 **New Classification specification – Police Fiscal Specialist (Pat Corcoran)**

RECOMMENDATION: Staff recommends that the City Council approve the new class specification of Police Fiscal Specialist.

- 1.5 **Award of Contract for Westminster Rose Cultural Center Bid Package #3 Landscaping (Marwan Youssef)**

RECOMMENDATION: Staff recommends that the City Council approve a contract with the low qualified bidder, Nature Tech Landscaping, Inc., in the amount of \$192,000.00; reject all other bids; and authorize the City Manager to execute the contract on behalf of the City.

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1. CONSENT CALENDAR (Continued)

1.6 Acceptance of Easement Deed for 14072 Ash Street (Marwan Youssef)

RECOMMENDATION: That the City Council accept an Easement Deed and authorize the City Clerk to record the deed with the County's Recorder's Office.

1.7 Notice of Completion for work performed by All American Asphalt for street improvements on Newland Street and Wyoming Street (Marwan Youssef)

RECOMMENDATION: Staff recommends that the City Council accept the subject project and authorize the City Clerk to file a Notice of Completion with the County Recorder's Office.

1.8 West Orange County Water Board Budget (WOCWB) for FY 2005-2006 (Marwan Youssef)

RECOMMENDATION: Staff recommends that the City Council approve the WOCWB proposed budget for Fiscal Year 2005-2006.

1.9 (City/Agency) 2005 Statement of Investment Policy (Paul Espinoza)

RECOMMENDATION: Staff recommends that the City Council/Agency Board approve the 2005 City of Westminster/Westminster Redevelopment Agency Statement of Investment Policy.

ORDINANCES (SECOND READING)/RESOLUTIONS

1.10 Resolution No. 3924 – A Resolution of the Mayor and City Council of the City of Westminster amending the compensation plan for employees represented by the Westminster Municipal Employees' Union Local 1734 (Pat Corcoran)

RECOMMENDATION: Staff recommends that the Mayor and City Council adopt Resolution No. 3924 to include the positions inadvertently omitted from Resolution No. 3921 adopted on June 8, 2005, and waive further reading.

WARRANT REGISTER

1.11 (City Council/Redevelopment Agency) Warrant Register dated June 1 through 14, 2005 (Paul Espinoza)

RECOMMENDATION: Approve.

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1. CONSENT CALENDAR (Continued)

INFORMATION AND REPORTS

1.12 Minutes of the Planning Commission meeting held April 27, 2005 (Don Anderson)

RECOMMENDATION: Receive and file.

1.13 Community Development Monthly Activity Report – May 2005 (Don Anderson)

RECOMMENDATION: Receive and file.

1.14 (City/Agency) Treasurer's Report – April 2005 (Paul Espinoza)

RECOMMENDATION: Receive and file.

END OF CONSENT CALENDAR

2. ORAL COMMUNICATIONS

At this time members of the public may address the City Council/Redevelopment Agency regarding any items of interest not on the agenda that are within the subject matter jurisdiction of the City Council. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person.

3. COMMISSION/COMMITTEE ITEMS SUBJECT TO REVIEW – None

4. PUBLIC HEARINGS – None

5. MATTERS FROM COUNCIL/AGENCY/AUTHORITY MEMBERS

5.1 Council/Agency Member Items

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6. MATTERS FROM CITY MANAGER/EXECUTIVE DIRECTOR

6.1 (Agency) Agreement with the Westminster Chamber of Commerce (Don Anderson)

RECOMMENDATION: Staff recommends that the Agency Board approve the agreement with the Westminster Chamber of Commerce in the amount of \$29,214.96 for fiscal year 2005-2006, and authorize the Chair to execute the agreement on behalf of the Agency.

6.2 (Agency) Westminster Redevelopment Agency Notice of Funding Availability (NOFA) for affordable housing (Don Anderson)

RECOMMENDATION: Staff recommends that the Agency Board authorize staff to prepare a Notice of Funding Availability subject to Agency Board approval, for dissemination to the housing development sector.

6.3 Agreement with C.M. de Crinis & Co., LLP (CMdC) to provide financial advisory services to the City for Fiscal Year 2004-2005 (Paul Espinoza)

RECOMMENDATION: Staff recommends that the City Council:

- 1) Approve a budget transfer in the amount of \$4,600 from the General Fund Contingency Reserve, (Account 100-20000-60904) to the Finance Administration – Contractual budget (Account 100-21000-43090); and
- 2) Approve the agreement with CMdC in an amount not to exceed \$19,000 and authorize the City Manager to execute the agreement on behalf of the City.

6.4 Award of Contract for Traffic Signal & Interconnect Project on Bolsa Avenue from Chestnut Street to Hoover Street; Hoover Street from Trask Avenue to Garden Grove Blvd.; McFadden Avenue from Brookhurst Street to Ward Street - Project No. 55026-052600; Traffic Signal Installation on Brookhurst Street and Bishop Place - Project No. 55031-031201; Traffic Signal Modifications on Brookhurst Street and Margo Lane -Project No. 55031-053100; and Traffic Signal Modifications on Goldenwest Street and 21st/Westpark - Project No. 55031-021202 (Marwan Youssef)

RECOMMENDATION: Staff recommends that the City Council:

- 1) Reallocate \$162,582.00 from the Traffic Impact Fee fund to the project Account Nos. 55031-031201, 55031-021202, and 55031-053100; and
- 2) Approve the contract with Pouk & Steinle, Inc., in the amount of \$566,767.00, and authorize the City Manager to execute the contract on behalf of the City.

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6. MATTERS FROM CITY MANAGER/EXECUTIVE DIRECTOR (Continued)

6.5 Consultant and Professional Services Agreement for an Interim Director of Community Services (Pat Corcoran)

RECOMMENDATION: Staff recommends that the City Council approve the consulting contract between the City of Westminster and Greg Johnson to provide services as Interim Director of Community Services during the recruitment period for a Director of Community Services, and authorize the City Manager to execute the agreement on behalf of the City.

7. WRITTEN COMMUNICATIONS (Public) – None

8. LEGISLATIVE ITEMS – None

9. COMMISSION AND COMMITTEE ITEMS

9.1 Youth Committee Appointments (Marian Contreras)

RECOMMENDATION: Staff recommends that the City Council:

- 1) Consider appointment of seven (7) current Youth Committee Members (listed on page 2 of staff report) to serve as regular members for a term to expire on June 30, 2006; and
- 2) Select two Council Members to participate in an interview process of the four (4) new applicants (listed on page 2 of the staff report).

10. COUNCIL/AGENCY ADJOURNMENT

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the City Council/Redevelopment Agency meeting.


Marian Contreras, City Clerk/Agency Secretary