

# **CITY COUNCIL/ REDEVELOPMENT AGENCY AGENDA**

**City of Westminster  
Regular Meeting  
January 11, 2006**

Notice is given that this meeting may be conducted simultaneously through teleconferencing at two different locations pursuant to Government Code Section 54953(b)(1). A quorum of the City Council/Redevelopment Agency/Financing Authority will be present at the Civic Center location listed below. Council/Agency Member Russell C. Paris will be present at the second location as follows: 15561 Eden Street, Westminster, California, which shall be accessible to the public.

**6 00 p m – Council Conference Room  
7 00 p m – Council Chambers**

**8200 Westminster Boulevard  
Westminster, California 92683**

**MARGIE L RICE  
MAYOR**

**FRANK G FRY  
Mayor Pro Tem**

**KERMIT MARSH  
Council Member**

**RUSSELL C PARIS  
Council Member**

**ANDY QUACH  
Council Member**

**AMERICANS WITH DISABILITIES ACT** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (714) 898-3311. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102, 35.104, ADA Title I)

## **GENERAL INFORMATION**

### **MEETINGS**

Regular Meetings of the City Council/Redevelopment Agency are held the first and third Wednesday of each month at the hour of 6 00 p m (5 00 p m if deemed necessary) for Closed Session matters if required **The public session of the meeting shall commence at 7 00 p m** or as soon thereafter as possible Adjourned Regular Meetings (Study Sessions) are tentatively held on the Monday following the first Wednesday of the month at 6 00 p m

### **AGENDA INFORMATION**

The agenda contains a brief general description of each item to be considered Agendas are available at the entryway of the Council Chambers Supporting documentation to each agenda item is available in the entryway for public review

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### **PUBLIC COMMENTS**

Pursuant to Government Code Section 54954 3 members of the public may address the City Council/Redevelopment Agency/Public Financing Authority during each item on the agenda as called Oral Communications is held after the Consent Calendar portion of the agenda and provides the public an opportunity to address any items of interest **not on the agenda** that are within the subject matter jurisdiction NO action may be taken on items not listed on the agenda unless authorized by law Comments shall be limited to three minutes per person

**To address the City Council/Redevelopment Agency on any matter** complete a Request to Speak form located at the entrance to the Council Chambers Present the form to the City Clerk prior to being heard by the City Council When speaking please face the City Council and state your name and address for the record

### **AGENDA ON THE INTERNET**

The Agenda is available at [http //www.ci.westminster.ca.us](http://www.ci.westminster.ca.us) The agenda can be accessed on the internet on the Friday before the meeting on Wednesday

### **TELEVISED MEETING SCHEDULE**

Regular City Council/Agency meetings are broadcast live on Westminster Cable Channel 3 and REBROADCAST on Monday and Friday at 11 00 a m Tuesday Wednesday and Thursday at 7 00 p m Wednesday at 12 noon and Saturday and Sunday at 6 00 p m

# **AGENDA**

January 11 2006

**6 00 P M**  
**CLOSED SESSION**

PUBLIC COMMENTS MAY BE RECEIVED BY THE CITY COUNCIL/REDEVELOPMENT AGENCY  
DURING ANY ITEM TO BE CONSIDERED IN CLOSED SESSION

## **CALL TO ORDER**

## **ROLL CALL**

PRESENT  
ABSENT

The City Council/Redevelopment Agency will recess to a Closed Session for the following purposes

- 1) Conference with Real Property Negotiator pursuant to Government Code Section 54956.8 in regards to Cable Television Rights Agency Negotiator City Manager Vangie Schock Negotiating Party Mel Rogers KOCE Under Negotiation Price and Terms of Payment

## **RECESS AND RECONVENE IN OPEN SESSION**

PUBLIC COMMENTS MAY BE RECEIVED BY THE CITY COUNCIL/REDEVELOPMENT AGENCY OR  
PUBLIC FINANCING AUTHORITY DURING EACH ITEM ON THE AGENDA AS CALLED

## **ROLL CALL**

PRESENT  
ABSENT

## **ORAL COMMUNICATIONS**

At this time members of the public may address the City Council/Redevelopment Agency regarding any items of interest not on the agenda that are within the subject matter jurisdiction of the City Council. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person.

- 1 **Discussion regarding terms and conditions of employment for the Economic Development Manager position**

RECOMMENDATION That the Mayor and City Council provide direction to staff

## **RECESS**

# **AGENDA**

January 11 2006

**7 00 P M**

PUBLIC COMMENTS MAY BE RECEIVED BY THE CITY COUNCIL/REDEVELOPMENT AGENCY OR PUBLIC FINANCING AUTHORITY DURING EACH ITEM ON THE AGENDA AS CALLED

The City Council/Redevelopment Agency of the City of Westminster will regularly convene in joint session for the purpose of considering the following City Council/Redevelopment Agency Agenda items. The Westminster Public Financing Authority is also an agency on which Council serves as members. This Agency may also have items scheduled.

## **RECONVENE CITY COUNCIL/REDEVELOPMENT AGENCY MEETING**

**ROLL CALL** RICE FRY MARSH PARIS QUACH

PRESENT  
ABSENT

**SALUTE TO FLAG** Council Member Marsh

## **INVOCATION**

## **REPORT OUT OF CLOSED SESSION**

The City Attorney shall determine if any actions taken by the City Council/Redevelopment Agency in Closed Session shall require a reporting on those actions as required by law (Government Code 54957 1(a) (3) (B))

## **SPECIAL PRESENTATIONS**

A Promotional Ceremony to Police Lieutenant and Sergeant

# AGENDA

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## 1 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council/Redevelopment Agency/Public Financing Authority, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

### APPROVAL OF MINUTES

- 1 1 **(City Council/Redevelopment Agency) Minutes of the Adjourned Regular Meeting of the City Council/Redevelopment Agency of November 2, 2005; Minutes of the Regular Meeting of the City Council/Redevelopment Agency of November 16, 2005, and Minutes of the Regular Meeting of the City Council/Redevelopment Agency of December 28, 2005 (Marian Contreras)**

RECOMMENDATION Approve

### ROUTINE MATTERS

- 1 2 **(City Council/Redevelopment Agency) Waive reading in full of all ordinances and resolutions under consideration, and approve and adopt same by reading title only**

RECOMMENDATION Approve

- 1 3 **First Amendment to Catering and Concession Services Agreement for the Westminster Rose Center (Marwan Youssef)**

RECOMMENDATION Staff recommends that the Mayor and City Council approve the First Amendment to the Catering and Concession Services Agreement with Crystal Consulting and Management Inc. DBA Crystal Rose Catering, and authorize the City Manager to execute the amendment on behalf of the City.

- 1 4 **Agreement for Interim Economic Development Services (Vangie Schock)**

RECOMMENDATION Staff recommends that the Mayor and City Council approve the Agreement for Interim Economic Development Services with Rosenow Spevacek Group Inc. in an amount not to exceed \$43,000, and authorize the City Manager to execute the Agreement on behalf of the City.

# AGENDA

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## 1 CONSENT CALENDAR (Continued)

### ORDINANCES (SECOND READING)/RESOLUTIONS

- 1 5 **Resolution 3966 A Resolution of the Mayor and City Council of the City of Westminster approving Case No 2004 31 (Variance) a request to allow a room addition which would result in a 45% lot coverage, exceeding the 40% maximum lot coverage stipulated in the Westminster Municipal Code, pertaining to a duplex located at 14531-41 Tilden Street**

RECOMMENDATION Staff recommends that the Mayor and City Council adopt Resolution No 3966 and waive further reading

- 1 6 **Resolution No 3970 – A Resolution of the Mayor and City Council of the City of Westminster amending the Official City Travel Policy for Department Heads and Staff**

RECOMMENDATION Staff recommends that the Mayor and City Council adopt Resolution No 3970 and waive further reading

### WARRANT REGISTER

- 1 7 **(City Council/Redevelopment Agency) Warrant Register dated December 7, 2005 through January 3, 2006 (Paul Espinoza)**

RECOMMENDATION Approve

### INFORMATION AND REPORTS

- 1 8 **Minutes of the Planning Commission meeting held November 16 2005 (Don Anderson)**

RECOMMENDATION Receive and file

- 1 9 **Community Development Monthly Activity Report – November 2005 (Don Anderson)**

RECOMMENDATION Receive and file

- 1 10 **Treasurer's Report – November 2005 (Paul Espinoza)**

RECOMMENDATION Receive and file

- 1 11 **Minutes of the Traffic Commission meeting held December 6 2005 (Marwan Youssef)**

RECOMMENDATION Receive and file

**END OF CONSENT CALENDAR**

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# **AGENDA**

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## **2 ORAL COMMUNICATIONS**

At this time members of the public may address the City Council/Redevelopment Agency regarding any items of interest not on the agenda that are within the subject matter jurisdiction of the City Council NO action may be taken on items not listed on the agenda unless authorized by law Comments shall be limited to three minutes per person

## **3 COMMISSION/COMMITTEE ITEMS SUBJECT TO REVIEW**

RECOMMENDATION That the Mayor and City Council determine if they wish to call up any item(s) for review from the Planning Commission meeting of January 4 2006

- 1) Case No 2005 59 Variance Site Plan Review and Design Review 14502 Beach Boulevard The project consists of a new 5 535 square foot retail building on the southeast corner of Beach Boulevard and Hazard Avenue

## **4 PUBLIC HEARINGS – None**

## **5 MATTERS FROM COUNCIL/AGENCY/AUTHORITY MEMBERS**

### **5 1 Council/Agency Member Items**

## **6 MATTERS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

### **6 1 Fee Waiver Policy for Community Groups/Non Profit Organizations (Greg Johnson)**

RECOMMENDATION Staff recommends that the Mayor and City Council

- 1) Consider the adoption of the proposed Fee Waiver Policy for Community Groups/Non Profit Organizations and
- 2) Direct staff to work with Community Groups/Non profit Organizations to provide a system for the Council to approve all annual events at one time

# AGENDA

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## **6 MATTERS FROM CITY MANAGER/EXECUTIVE DIRECTOR (Continued)**

### **6 2 Third Amendment to Consulting Services Agreement with Civic Solutions to provide temporary Planning staff services (Don Anderson)**

RECOMMENDATION Staff recommends that the Mayor and City Council

- 1) Authorize an appropriation of \$27 540 from the Community Development Fund – 285 Undesignated Balance (Account No 285 00285 71030) to Community Development Administration (Account No 285 60050 43090) and
- 2) Approve the Third Amendment to the Consulting Services Agreement with Civic Solutions in a total amount not to exceed \$112 940 and authorize the City Manager to execute the amendment on behalf of the City

### **6 3 (City/Agency) Increase the purchase order for temporary Special Services Clerk services for the Code Enforcement Division of the Community Development Department (Don Anderson)**

RECOMMENDATION Staff recommends that the Mayor/Chair and City Council/Agency Board Members

- 1) Approve the transfer of funds in the amount of \$11 382 from Salary/Code Enforcement (Account No 285 63050-40000) to Code Enforcement Professional/Contractual Services (Account No 63050 43090) and
- 2) Approve the increase to the purchase order in the amount of \$11 382 with AppleOne for services provided by the temporary Special Services Clerk for the Code Enforcement Division

### **6 4 Increase to Salary Range for Economic Development Manager (Pat Corcoran)**

RECOMMENDATION Staff recommends that the Mayor and City Council

- 1) Approve an increase to the salary range for Economic Development Manager by 9% to a salary range of \$6 268 \$8 000 per month and
- 2) Authorize an appropriation of \$5 364 from the Redevelopment Agency Contingency Account (Account No 18000 60904) to the Economic Development contractual line item (Account No 18008-43090)

# **AGENDA**

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**6 MATTERS FROM CITY MANAGER/EXECUTIVE DIRECTOR (Continued)**

**6 5 Designation of City Council representative to serve on the League of California Cities Measure M Super Committee**

RECOMMENDATION Staff recommends that the Mayor and City Council consider designating a Council representative to serve on the League of California Cities Measure M Super Committee

**6 6 Youth in Government Day (Greg Johnson)**

RECOMMENDATION Staff recommends that the Mayor and City Council approve either Wednesday March 8 2006 or Wednesday May 10 2006 for the Annual Youth in Government Day Program

**6 7 Select date and time for a Study Session for the 2006 2007 Community Development Block Grant (CDBG) and HOME Program funds (deferred from the December 14, 2005 meeting) (Don Anderson)**

RECOMMENDATION Staff recommends that the City Council schedule a study session between January 26 2006 and February 22 2006 to hear presentations from nonprofit agencies and City departments applying for fiscal year 2006 2007 HOME/CDBG funds

**6 8 Select date and time for a study session for discussion of financing options for potential new police facility (deferred from the December 14 2005 meeting)**

RECOMMENDATION That the Mayor and City Council select a date and time for a study session for discussion of financing options for a potential new police facility

**7 WRITTEN COMMUNICATIONS (Public) – None**

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## 8 LEGISLATIVE ITEMS

- 8 1 **Ordinance No 2392 Amending Chapter 12 16 (Obstructions) of Title 12 of the Westminster Municipal Code relating to trash container requirements (Don Anderson)**

RECOMMENDATION Staff recommends that the Mayor and City Council introduce Ordinance No 2392 entitled An Ordinance of the Mayor and City Council of the City of Westminster amending Chapter 12 16 (Obstructions) of Title 12 of the Westminster Municipal Code relating to trash container requirements and waive further reading

## 9 COMMISSION AND COMMITTEE ITEMS

- 9 1 **Proposed Amendment to Section 10 44 200 of Chapter 10 44 of the Westminster Municipal Code – Stopping, Standing and Parking (Marwan Youssef)**

TRAFFIC COMMISSION RECOMMENDATION Staff recommends that the Mayor and City Council approve the recommendation of the Traffic Commission to amend Westminster Municipal Code Section 10 44 200 and introduce Ordinance No 2393 entitled An Ordinance of the Mayor and City Council of the City of Westminster amending Section 10 44 200 of the Westminster Municipal Code to remove any reference to Sundays Holidays and Time of Day for Two Hour Parking Restrictions and waive further reading

- 9 2 **Request to Install All Way Stop Signs at the Intersection of Chestnut Street and Maple Street – T C 74 185 (Marwan Youssef)**

TRAFFIC COMMISSION RECOMMENDATION Staff recommends that the Mayor and City Council approve the recommendation of the Traffic Commission and adopt Resolution No 3969 entitled A Resolution of the Mayor and City Council of the City of Westminster providing for the installation of All Way Stop Signs at the intersection of Chestnut Street and Maple Street and waive further reading

- 9 3 **Request to Install All Way Stop Signs at the Intersection of Locust Street and Main Street – T C 85 112 (Marwan Youssef)**

TRAFFIC COMMISSION RECOMMENDATION Staff recommends that the Mayor and City Council approve the recommendation of the Traffic Commission and adopt Resolution No 3968 entitled A Resolution of the Mayor and City Council of the City of Westminster providing for the installation of All Way Stop Signs at the intersection of Locust Street and Main Street and waive further reading

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## 9 COMMISSION AND COMMITTEE ITEMS (Continued)

### 9 4 Request to Install All Way Stop Signs at the Intersection of Olive Street and Main Street – T C 79 119 (Marwan Youssef)

TRAFFIC COMMISSION RECOMMENDATION Staff recommends that the Mayor and City Council approve the recommendation of the Traffic Commission and adopt Resolution No 3967 entitled A Resolution of the Mayor and City Council of the City of Westminster providing for the installation of All Way Stop Signs at the intersection of Olive Street and Main Street and rescinding a portion of Resolution No 3556 which provided for parking restrictions on Olive Street and waive further reading

### 9 5 Request for Rate Increase for City Contracted Tow Companies – T C 93 104 (John Leahy)

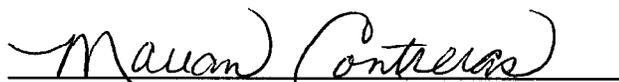
TRAFFIC COMMISSION RECOMMENDATION Staff recommends that the Mayor and City Council approve the recommendation of the Traffic Commission for the request for rate Increase for City contracted tow companies

### 9 6 Appointments to Ad Hoc Water Rate Structure Committee (Marian Contreras)

RECOMMENDATION Staff recommends that the Mayor and City Council each nominate a member to serve on the newly established Ad Hoc Water Rate Structure Committee

## 10 COUNCIL/AGENCY ADJOURNMENT

DECLARATION This agenda was posted on the Bulletin Board outside of the Council Chambers where completely accessible to the public at least 72 hours in advance of the City Council/Redevelopment Agency meeting

  
Marian Contreras City Clerk/Agency Secretary