

"Approved by the City Council/Redevelopment Agency Board on April 19, 2006."

CITY COUNCIL/REDEVELOPMENT AGENCY
MINUTES OF THE REGULAR MEETING

WESTMINSTER, CALIFORNIA
March 27, 2006

The City Council/Redevelopment Agency Board of the City of Westminster, California convened on March 27, 2006 at 6:13 p.m. in an Adjourned Regular Meeting in the Council Chambers, 8200 Westminster Boulevard, Westminster, California.

6:00 P.M.

CONVENE CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

ROLL CALL:

PRESENT: RICE, FRY, MARSH, QUACH
ABSENT: NONE

SALUTE TO FLAG: Mayor Pro Tem Fry

ORAL COMMUNICATIONS

Jimmy San Miguel, 7701 Fir Drive, Apt. B, Huntington Beach, spoke regarding his father's hot dog stand business that he had at the Home Depot in Huntington Beach for 15 years. He was recently told to leave their premises. Mr. San Miguel said they are currently going through the conditional use permit process to locate their business at Sam Ash in Westminster, and requested a waiver of the \$2,600 permit fee.

Council Member Quach requested staff research why the business requires a conditional use permit. The Director of Community Development responded that he would follow-up with Mr. San Miguel on this matter.

1. Mid-Year Budget Review for Fiscal Year 2005/2006

The Finance Director presented the mid-year budget highlights. He reported that actual estimated expenditures are anticipated to come in lower than amounts budgeted, due to continuing efforts by all departments to contain costs and several vacant budgeted positions being unfilled through out most of the fiscal year.

Mayor Rice requested that she and Council Members be provided with a copy of unfilled positions in the City.

The Finance Director reported on General Fund recommended adjustments, one being \$2,093 for a Senior Lifeline Program.

The Mayor commented that \$6,000 had been allotted for the Senior Lifeline Program, and asked why it was being increased by \$2,093? She said that \$6,000 was budgeted to cover all individuals that were on the list.

The Director of Community Services responded that he would provide the information requested.

Mayor Rice requested more information on the \$180,000 requested for the FOB Security Access Project.

Council Member Marsh asked about the \$15,000 charge for recreation programs. The Director of Community Services explained the \$15,000 is additional revenue anticipated. The expenditures are for aquatics supplies and equipment and special classes/instructors.

The Finance Director reported the Government Building Fund expenditure of \$1,200 for landscape maintenance at the Rose Center is not needed. He explained that the contract for the landscape for the Rose Center includes a 90 day maintenance period that the Rose Center will take care of.

Council discussion ensued about the \$2,500 request to recover the wall behind the Council dais. The Mayor noted that a darker color of blue will provide for a better contrast for televised meetings. Council Member Marsh stated he would agree to the request if the rest of the Council thinks it's a worthwhile expense. There were no objections.

In response to the Mayor Rice, the Director of Public Works explained the \$50,000 for City-wide Bus Pad (Mid-year IRP Project) is budgeted every year to repair damaged bus pads throughout the year. He further explained that Yard concrete repair (\$50,000) is when City Yard employees fix damaged sidewalks and perform minor repairs city-wide. The \$350,000 for City-wide concrete is a larger scale of work that is put out to bid, and performed by a contractor. A map of the proposed streets repairs for IRP 2006-07 was provided to the Council.

Mayor Pro Tem Fry requested updates on street work in the City. The Director of Public Works said he will provide that information in more detail with next year's budget.

Council Member Marsh asked if the turnaround on the pavement management system is for seven or eight years. He said within a certain number of years, every residential street in the City should receive either a slurry, re-cap, or repave. Council Member Marsh requested a list of streets repaired every year, to see how close the City is to meeting the seven or eight year turnaround. In addition, he asked for a breakdown of how much money was spent every year for the five years before the IRP was created, and how much non-IRP monies were spent on streets each year since the IRP was created. His concern is whether the City is really meeting the pavement management system.

The Finance Director concluded his presentation by stating that the approval of the IRP allocations and supplemental requests will be agendized for Council's approval at the City Council/Agency meeting of April 25, 2006.

2. MATTERS FROM CITY COUNCIL/AGENCY MEMBERS

Mayor Rice addressed the position that serves as back-up to the City Manager. She asked if the position had been budgeted before. The Finance Director said he would look into this. Mayor Rice said she wants the Council Secretary back in her original office, and does not want the Council Secretary position to serve as back-up to the City Manager.

Council Member Quach concurred with Mayor Rice. He said that the Council Secretary should not share in any other duties and should work only for the Mayor and Council.

Council Member Marsh concurred with Mayor Rice and Council Member Quach. Mayor Pro Tem Fry stressed the need for the Mayor to have a Secretary.

Council Member Marsh commented that the City Council Secretary was moved from her office; he was not consulted about the move, and it was done without his approval.

Council Member Quach commended the Finance Director on doing a good job on the mid-year budget presentation.

Council Member Marsh said he was impressed and pleased with the attention to detail.

COUNCIL/AGENCY ADJOURNMENT: At 7:03 p.m.



Marian Contreras
City Clerk/Agency Secretary