

# **AGENDA**

## **OVERSIGHT BOARD FOR THE CITY OF WESTMINSTER AS SUCCESSOR AGENCY TO THE WESTMINSTER REDEVELOPMENT AGENCY**

### **REGULAR MEETING**

**April 5, 2012**

10:00 a.m. Council Chambers

8200 WESTMINSTER BOULEVARD  
WESTMINSTER, CALIFORNIA 92683

If you need special assistance to participate in this meeting, please contact the City Clerk's office at (714) 898-3311. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

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## **April 5, 2012**

NOTE: Any writings or documents provided to a majority of the Oversight Board regarding any item on this agenda is available for public inspection at the public counter at City Hall located at 8200 Westminster Boulevard, Westminster, CA during normal business hours, except such documents which are otherwise exempt from disclosure under applicable law. These writings are also available for review in the public access binder located in the entryway to the Council Chambers.

### **AGENDA INFORMATION**

The agenda contains a brief general description of each item to be considered. The agenda and supporting documentation is available for public review at the entryway of the Council Chambers prior to the meeting. 72 hours prior to the meeting, the agenda can be accessed on the City's web site at <http://www.westminster-ca.gov>. An archive of agendas and minutes is also available on the City's website.

### **WEBSITE/TELEVISED MEETING SCHEDULE**

Regular Oversight Board meetings are not broadcasted live. The City's website ([www.westminster-ca.gov](http://www.westminster-ca.gov)) provides information about viewing archived Oversight Board agenda and minutes as well as an audio recording of the meetings.

### **ATTENDANCE AND PARTICIPATION BY THE PUBLIC**

All meetings of the Oversight Board shall be open and public. Agendas for the Oversight Board meetings provide the public an opportunity to directly address the Oversight Board on items of interest to the public that are within the subject matter jurisdiction of the Oversight Board on any agenda items. NO action may be taken on items not listed on the agenda unless authorized by law. Unless otherwise extended by the Oversight Board, the amount of time for each individual speaker shall not exceed five (5) minutes.

While in the City Council Chamber, please turn off all cellular phones and pagers.

### **PUBLIC USE OF COUNCIL CHAMBER EQUIPMENT**

All computer presentations must be e-mailed or provided on a CD-ROM to the City Clerk at least 48 hours prior to the meeting. Items to be displayed on the overhead projector must be submitted to the City Clerk for review by staff to verify appropriateness for general audiences by noon on the day of the meeting and prior to the use of the equipment.

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**10:00 A.M.**

**MAYOR RICE CALLS MEETING TO ORDER**

**SALUTE TO THE FLAG:**

**CITY CLERK ROBIN ROBERTS: ADMINISTERS OATH OF OFFICE TO BOARD MEMBERS**

**INTRODUCTION OF BOARD MEMBERS:**

<u>BOARD MEMBER</u>	<u>APPOINTED BY</u>
Don Anderson	Orange County Board of Supervisors
Erin Backs	City of Westminster
Carrie Delgado	Orange County Department of Education
Andy Dunn	California Community Colleges)
Tony Lam	Orange County Board of Supervisors
Margie L. Rice	Orange County Sanitation District/ Midway City Sanitary District
Mitch Waller	City of Westminster

**ORAL COMMUNICATIONS**

THIS IS THE TIME OF THE MEETING THAT MEMBERS OF THE PUBLIC MAY ADDRESS THE OVERSIGHT BOARD REGARDING ANY ITEMS ON THE AGENDA OR NON-AGENDA ITEMS THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION.

ANY PERSON WISHING TO ADDRESS THE OVERSIGHT BOARD SHOULD COMPLETE A SPEAKER SLIP THAT IS PROVIDED AT THE ENTRANCE TO THE COUNCIL CHAMBERS AND SUBMIT THE SLIP TO THE CITY CLERK. WHEN YOUR NAME IS CALLED, PLEASE STEP TO THE PODIUM AT THAT TIME AND STATE YOUR NAME AND CITY OF RESIDENCE FOR THE RECORD.

**1. Selection of Chair and Vice Chair (Robin L. Roberts)**

RECOMMENDATION: Staff recommends selection of the Oversight Board Chairperson and Vice Chairperson for the 2012 calendar year.

**2. Oversight Board Administrative Actions.**

Staff recommends that the Oversight Board,

- A) Approve the office and regular place of meeting of the Oversight Board shall be at Westminster City Hall, 8200 Westminster Boulevard, Westminster, California. The Oversight Board may hold its meetings at such other locations as the Oversight Board may from time to time designate by resolution, in the order of adjournment, or notice of call of any special

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meeting; and

- B) Establish an Oversight Board Meeting Schedule, staff recommends the next meeting occurs before May 1, 2012; and
- C) Designate Eddie Manfro, Assistant City Manager, as the formal contact for the State of Department of Finance (DOF); and
- D) Designate Robin L. Roberts, City Clerk as the official responsible for the custody and safekeeping of all official records; compliance with the Ralph M. Brown Act related to the preparation, posting, and distribution of agendas minutes, and supporting materials, as appropriate; and filing officer duties pursuant to the Political Reform Act of 1974, as amended.

**3. Background of Westminster's Former Redevelopment Agency (Tami Piscotty)**

RECOMMENDATION: Staff recommends the Oversight Board receive and file the report that provides information on the activities of Westminster's Former Redevelopment Agency.

**4. Recognized Obligation Payment Schedule and Administrative Budget for the Successor Agency to the Westminster Redevelopment Agency (Tami Piscotty)**

RECOMMENDATION: Staff recommends the Oversight Board:

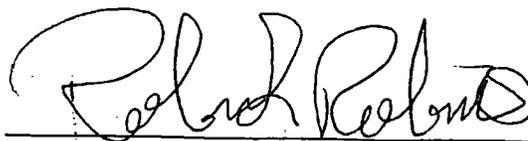
- A) Approve the first Recognized Obligation Payment Schedule and authorize the Assistant Executive Director to transmit a copy of the approved ROPS to the Department of Finance and State Controller's office no later than April 15, 2012; and
- B) Approve the Administrative Budget and authorize the Assistant Executive Director to transmit to County Auditor Controller.

**5. MATTERS FROM OVERSIGHT BOARD MEMBERS**

**6. Items for future Oversight Board consideration**

**7. OVERSIGHT BOARD OF THE SUCCESSOR AGENCY ADJOURNMENT:**

DECLARATION: This agenda was posted on the Bulletin Board outside of the Council Chambers, where completely accessible to the public, at least 72 hours in advance of the Oversight Board Meeting.



Robin Roberts, MMC, City Clerk