



City of Westminster

8200 Westminster Boulevard, Westminster CA 92683 714.548.3254
www.westminster-ca.gov

ADDITIONS TO SINGLE FAMILY RESIDENCES

Instructions:

1. This is not a complete example of all required submittals. Additional information may be required after plan review.
2. Other departments and agencies review and approvals may be required.
3. A minimum of three (3) sets of complete plans shall be submitted (jurisdiction may require additional sets); partially completed plans will not be accepted.
4. Plans must be legible, fully dimensioned, and drawn to scale (minimum 1/8" scale, 1/4" recommended). Sheets must be a minimum of 24" x 36".

Separate Permits may be required for any of the following:

- Accessory structures proposed on the plot plan
- Site improvements such as Pools and Spas
- Fences
- Retaining walls (other than walls which are part of the building)
- Grading, if applicable
- Demolition
- Driveway Aprons and Street use

Structural and Lateral Calculations must be provided if:

1. Spans of beams, joists, or rafters exceed limits specified on single family residences detail and construction sheet, or
2. Shear walls do not conform to minimum sizes specified on single family residences detail and construction sheet, or
3. Proposed addition or remodel is greater than 1-story in height.

Prefabricated Trusses:

1. For prefabricated trusses, plan must indicate type of truss and connection details at time of submittal.
2. Truss plans must be reviewed and accepted for compliance by the architect or engineer of record.

Soil Conditions:

1. Soil / geotechnical reports may be required by the local jurisdiction.
2. Where expansive soil conditions exist, refer to local jurisdiction requirements.

Title 24 Energy Compliance Forms:

1. Certificate of Compliance (CF-1R & MF-1R) shall be included to verify energy conservation compliance.
2. Energy conservation calculations shall be provided for computer or point method.