

*City of
Westminster*

November 2, 2010
General Municipal Election
Candidate Handbook and Resource Guide

Presented by the City of Westminster
City Clerk's Office

THE 2010 CANDIDATE'S HANDBOOK FOR THE GENERAL ELECTION IS INTENDED TO PROVIDE GENERAL INFORMATION FOR CANDIDATES AND COMMITTEES, AND DOES NOT HAVE THE FORCE AND EFFECT OF LAW, REGULATION OR RULE. IT IS DISTRIBUTED WITH THE UNDERSTANDING THAT THE WESTMINSTER CITY CLERK'S OFFICE IS NOT RENDERING LEGAL ADVICE. THEREFORE, THE HANDBOOK IS NOT A SUBSTITUTE FOR LEGAL COUNSEL FOR THE INDIVIDUAL, ORGANIZATION OR CANDIDATE USING IT.

WE STRONGLY RECOMMENDS THAT ANY PROSPECTIVE CANDIDATE OBTAIN LEGAL ADVICE, TO ASSIST IN COMPLYING WITH APPLICABLE CALIFORNIA LAWS, INCLUDING THE CALIFORNIA ELECTIONS CODE AND CALIFORNIA GOVERNMENT CODE.

Table of Contents

1. General Information

- Letter from City Clerk
- General Information and Frequently Asked Questions
- Literature Requirements, Mass Mailing Requirements, Penal Provisions
- Important Telephone Information
- General Website Information/Election Night Results
- Election Calendar
- Registrar of Voter Services to Candidates
- City of Westminster Municipal Code Section 2.04.100 *Terms of Office*
- City of Westminster Municipal Code Section 17.330.025 *Temporary Signs*
- Electioneering & Political Sign Information
- Outdoor Advertising Act
- Letter from Southern California Edison Letter Regarding Placement of Election Materials on Utility Poles
- Statement of Responsibility for Temporary Political Signs
- Fair Political Practices Commission Workshop Flyer

2. Candidate Instructions

- Nomination Paper Instructions
- Ballot Designations for Candidates
- City of Westminster Resolution 4306
- Candidate's Statement of Qualification
- Candidate's Statement of Qualification Formatting Guidelines
- Candidate's Statement of Qualification Word Count Standards

3. Appendix

- Candidate Information Sheet
- Receipt for Candidates Handbook
- Code of Fair Campaign Practices
- Nomination Papers
- Ballot Designation Worksheet
- City of Westminster Candidate Statement Payment Agreement
- Receipt for Payment Form
- Election to not provide a Candidate Statement Form
- Checklist of Items to be returned to the City Clerk
- Statement of Economic Interests Form 700 Reference Pamphlet
- Statement of Economic Interest (Form 700) Instruction Sheet
- Limitations and Restrictions on Gifts, Honoraria, Travel and Loans
- Campaign Disclosure Manual 2
- Candidate Intention Statement Form 501
- Statement of Organization Form 410
- Recipient Committee Campaign Statement Form 460
- Campaign Disclosure Filing Schedule

Section 1 – General Information

November 2, 2010 * General Municipal Election
Candidate Handbook and Resource Guide
Presented by the City of Westminster
City Clerk's Office

City of Westminster

Dear City of Westminster Elected Official Candidates,

Welcome to the City of Westminster, City Clerk's Office! Please know that we appreciate your interest in serving this great community, and look forward to assisting all interested parties during the November 2, 2010 General Municipal Election. To assist you in this process, we are pleased to provide you with the November 2, 2010 Candidate Handbook and Resource Guide. While most of the information provided is regulated by state law, we have also included general information pertaining to the City of Westminster. In an effort to be sensitive to environmental concerns, we are hoping that the digital format of this handbook and resource guide is useful, though there are paper documents that require completion.

The City Clerk's Office seeks to provide courteous and professional services in a fiscally responsible manner. We are dedicated to accurately recording and archiving the actions of the City Council, Westminster Redevelopment Agency, and Westminster Public Financing Authority; providing information and support to the public, City Council, City staff and constituents in a timely manner; maintaining and updating the Westminster Municipal Code; administer contracts and the city-wide records management program; as the local filing officer accept statement of economic interest and campaign statements; and as the local election official, in consolidation with the County of Orange, administer the election process in accordance with federal, state, and local law.

After reviewing the information provided, please feel free to contact the FPPC at 1-866-ASK-FPPC (1-866-275-3772) or myself should you have any questions. Thank you for your interest in serving the City of Westminster and best wishes for a successful campaign.

Sincerely,

[Robin L. Roberts, MMC, City Clerk](#)

Rroberts@westminster-ca.gov

City Clerk's Office (714) 548-3237

Direct Line (714) 548-3177

City of Westminster

General Information and Frequently Asked Questions

Election Schedule and Consolidation – The City of Westminster conducts elections on the first Tuesday of November, of every even numbered year, in consolidation with the statewide general elections. On June 9, 2010 the Mayor and City Council approved a Resolution requesting the City of Westminster consolidate with the County of Orange Registrar of Voters Office for the November 2, 2010 General Municipal Election.

Notice of Election – On June 9, 2010 the Mayor and City Council approved a Resolution calling for the election of a **Mayor** for a two-year (2) term and two (2) **Council Members** for a four (4) year term each.

Candidate Eligibility – Candidates must be residents and registered voters of the City of Westminster at the time nomination papers are issued. Confirmation of candidate registration status is completed in conjunction with the Registrar of Voters office.

Elected Official Compensation – Pursuant Section 2.040.080 of the Westminster Municipal Code, elected official compensation is currently in the amount of \$955.50 per month for the Office of Mayor and \$850.50 per month for Council Members.

Term Limits/Campaign Contributions – Currently the City of Westminster does not impose term limits, and candidates follow state law regarding the campaign contribution requirements.

City Council Meetings – Pursuant to Section 2.04.010 of the Westminster Municipal Code, there are two regular meetings of the City Council held on the second and fourth Wednesday of each month at 7 p.m. City Council meetings are televised lived on local access channels and streamed live (and archived) on the City's website.

City Hall Hours of Operation – Currently City Hall is open Monday through Thursday from 8:30 am to 5:30 pm and Friday's alternate between open from 7:30 am to 4:30 pm and closed every other Friday.

Westminster City Council - Mayor Margie L. Rice (two year term expiring in 2010); Mayor Pro Tem Frank G. Fry (four year term expiring in 2012); Council Member Andy Quach (four year term expiring in 2010); Council Member Tri Ta (four year term expiring in 2010); and Council Member Tyler Diep (four year term expiring in 2012).

LITERATURE REQUIREMENTS

A copy of Section 84305 of the Government Code shall be provided by the Elections Official to each candidate or his or her agent at the time of filing the declaration of candidacy and to the proponents of a local initiative or referendum at the time of filing the petitions.

(§ 16, Elections Code)

MASS MAILING REQUIREMENTS

(a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of such mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.

(b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

(c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

(§ 84305, Government Code)

PENAL PROVISIONS – ELECTION CAMPAIGNS

Every person who violates Section 84305 of the Government Code relating to mass mailing is subject to the penal provisions set forth in Chapter 11 (commencing with Section 91000) of Title 9 of the Government Code.

(§ 18303, Election Code.)

(a) Any person who knowingly or willfully violates any provision of this title is guilty of a misdemeanor.

(b) In addition to other penalties provided by law, a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person failed to report properly or unlawfully contributed, expended, gave or received may be imposed upon conviction for each violation.

(c) Prosecution for violation of this title must be commenced within four years after the date on which the violation occurred.

(§ 91000, Government Code.)

(a) The Attorney General is responsible for enforcing the criminal provisions of this title with respect to state agencies, lobbyists and state elections. The district attorney of any county in which a violation occurs has concurrent powers and responsibilities with the Attorney General.

(§ 91001(a), Government Code.)

IMPORTANT TELEPHONE NUMBERS/WEBSITES

ORANGE COUNTY REGISTRAR OF VOTERS

GENERAL INFORMATION	(714) 567-7600
TDD (Hearing Impaired)	(714) 567-7608
FAX	(714) 567-7556
WEBSITE	www.ocvote.com
ABSENT VOTER DIVISION	(714) 567-7560
(Absentee Ballot Applications, Information)	
CAMPAIGN DISCLOSURE DIVISION	(714) 567-7558
(Financial Disclosure Statements, Information)	
CAMPAIGN MATERIALS DIVISION	(714) 567-7586
(Maps, Precinct Information)	
(Voter List, Street Index, Information on CD)	(714) 567-7615
CANDIDATE FILING DIVISION	(714) 567-7561
(Filing Requirements for Office)	
VOTER REGISTRATION DIVISION	(714) 567-7569
(Voter Registration Forms, Information)	

OFFICE OF THE SECRETARY OF STATE

ELECTIONS DIVISION	(916) 657-2166
FAX	(916) 653-3214
(General Information, Filing for State/Federal Offices)	
WEBSITE	www.sos.ca.gov
POLITICAL REFORM DIVISION	(916) 653-6224
(Committee ID Number, Termination)	
FAX	(916) 653-5045

FAIR POLITICAL PRACTICES COMMISSION

TECHNICAL ASSISTANCE DIVISION (Mon -Thurs, 8 - 5)	(866) 275-3772
FAX	(916) 322-0886
(Campaign Disclosure, State Contribution Limits, Conflict of Interest Disclosure)	
WEBSITE	www.fppc.ca.gov
ENFORCEMENT DIVISION	(866) 275-3772
(File Complaint Under Political Reform Act)	

STATE FRANCHISE TAX BOARD

AUTOMATED INFORMATION	(800) 852-5711
(Committee Tax Status, Tax Deductible Contributions Charitable Non-Profit Groups, General Information)	(800) 338-0505
WEBSITE	www.ftb.ca.gov
CA RELAY SERVICE -- TDD (800) 822-6268	(800) 735-2922

FEDERAL ELECTION COMMISSION

(Federal Campaign Disclosure, Contributions From National Banks, National Corporations, Foreign Nationals) WEBSITE	(800) 424-9530
	www.fec.gov/

GENERAL INFORMATION

Registered voters may call the Registrar of Voters office at (714) 567-7600 or access election general information, including polling locations, on the County's web site: <http://www.ocvote.com>.

Links to the County's web site:

Election information in English: <http://www.ocvote.com>

Election information in Spanish: <http://www.ocvote.com/spanish>

Election information in Vietnamese: <http://www.ocvote.com/vietnamese/>

Election information in Chinese: <http://www.ocvote.com/chinese>

Election information in Korean: <http://www.ocvote.com/korean>

ELECTION NIGHT RESULTS

Orange County uses a central location for tallying votes. All ballots are tabulated in the Registrar of Voters Tally Center located at 1300 S. Grand Avenue, Bldg. C, Santa Ana.

The vote counting procedure is open to public viewing. Unofficial results are available throughout the evening of the election in the Registrar of Voters office beginning at approximately 8:05 p.m. and continuing until all precinct ballots have been tallied. Results may also be obtained by calling the Registrar of Voters Office at (714) 567-7600 or visiting their web site (www.ocvote.com)

Election Calendar

General Municipal Election

Tuesday, November 2, 2010

July 12, 2010	First day to receive and file nomination papers. Nomination papers are to contain not less than 20 nor more than 30 valid signatures. A valid signature is a signature of a registered voter within the City of Westminster city limits.
July 30, 2010	Last day to file Semi-Annual Campaign Expenditure Statements
August 6, 2010	Last day to file Nomination Paper, Ballot Designation Worksheet, Form 700 and optional Candidate Statement, unless there is an extension
August 7-16, 2010	Public Review period for Candidate Statements and Ballot Designations
August 11, 2010	Extended filing deadline. Candidate filing is only extended if an incumbent ELIGIBLE FOR REELECTION <u>does not file</u> nomination documents prior to 5:00 p.m., August 6, 2010. Incumbents <u>are not</u> eligible to file during the extended period.
August 12, 2010	Secretary of State determines order of names on the ballot. Available at the Secretary of State website: www.sos.ca.gov and on the Registrar of Voters website at www.ocvote.com .
October 5, 2010	Last day to file First Pre-Election Campaign Expenditure Statement (7/1/10 to 9/30/10)
October 21, 2010	Last day to file Second Pre-Election Campaign Expenditure Statement . (10/1/10 to 10/16/10)
24 Hour Reports	Late Contribution Statements required within 24 hours (10/17/10-11-1-10)
November 2, 2010	Election Day. Polls open 7:00 a.m. to 8:00 p.m.
December 8, 2010	Potential date that successful candidates will be sworn into office.
January 31, 2010	Last day to file Semi-Annual Campaign Expenditure Statements.

SERVICES TO CANDIDATES (Registrar of Voters)

MAPS

A set of precinct maps is located on our public counter. If you wish to purchase maps of the district in which you are a candidate, our Map Unit at (714) 567-7586, will supply you with the information needed to order maps.

REGISTRATION FORMS

For candidates and committees wishing to conduct registration drives to register voters, registration forms are available at the Registrar's office from the Voter Registration Specialist. You may obtain the quantity of registration forms you deem necessary, upon availability. You will be asked to complete a Statement of Distribution form at the time the forms are issued to you. For further information, please call (714) 567-7569.

COMPUTER PRODUCTS

Registered Voter File: Candidates may purchase the registered voter file on CD-ROM in text format. The file is in alphabetical sequence and can be ordered with the names of all voters in Orange County or just the voters in a particular city or district. Call (714) 567-7615 for more information. The Registrar of Voters office does not provide technical support.

INDICES (WALKING LISTS): All candidates are entitled to purchase indexes. These are printed lists of registered voters by precinct, listed by address with the street names arranged alphabetically and street numbers in numerical order for a given street name.

Each candidate may purchase up to two copies (sets) of indexes for his/her own use or the use of his/her committee. These may be a complete set, including all precincts within the district in which the candidate is running, or a partial set, including some of the precincts in the district. Indexes sell for 50 cents per thousand names or portion thereof. Indexes may be ordered by filling out the proper form at the Registrar of Voter's office or by writing a letter to the Registrar of Voter's office, requesting indexes for a certain district. The cost of the product is payable in advance at the time the product is requested. For further information, please call (714) 567-7615.

The candidate must complete a written request form containing a signed declaration that the data purchased will be used only for election purposes. Products are usually available within 3-4 days of placing the order (depending on job scheduling). For further information, please call (714) 567-7615.

VOTE-BY-MAIL BALLOT APPLICATIONS

The Secretary of State shall prepare and distribute to appropriate elections officials a uniform application format for a vote-by-mail voter's ballot which conforms to the requirements of section 3006. All individuals, organizations and groups who distribute applications for a vote-by-mail voter's ballot shall follow this format. **§ 3007**

If you choose to distribute applications for vote-by-mail ballots, you will be asked to complete a Statement of Distribution Plans before receiving a camera-ready copy of the application. You will be given a list of the application requirements and the Elections Code sections covering penal provisions.

Westminster Municipal Code

(Available online at <http://www.qcode.us/codes/westminster/>)

2.04.100 Terms of office for city councilmembers and mayor.

Pursuant to Section 36503.5, or any successor provision, of the California Government Code, the general municipal election for all elected city officers shall be consolidated with the statewide general election on the first Tuesday after the first Monday of November in each even-numbered year. There shall be an elected mayor, who shall serve a two-year term. There shall be four elected councilmembers, who shall each serve a four-year term. (Ord. 2362 § 4, 2003)

17.330.025 Temporary Signs**A. Permitted Types.** Permitted temporary signs on private property include:

- Banners
- Pennants
- Flags
- “Future Development” signs
- Tract directional signs
- Commercial “for rent” or “for lease” signs
- Political signs

Please refer to Article 7 for definitions of temporary signs.

B. General Requirements. Temporary signs on private property shall be allowed only upon issuance of a temporary sign permit, which shall be subject to the following requirements:

1. **Term and general standards.** A temporary sign permit shall allow the use of a temporary sign in accordance with the following terms and standards:
 - a. *Banners, pennants, and flags.* Not to exceed 90 days during any calendar year. A temporary sign permit shall expire on December 31 of the year in which it is issued. There shall be no carry-over of unused term allotment into the succeeding year. Only one 90-day temporary sign-use period within any calendar year shall be allowed for each business premises and the 90-day period may be divided into no more than 3 display periods within any calendar year. However, if a new business license holder occupies premises that have been vacant for a period of at least 15 days during a calendar year, the new license holder shall be entitled to the use of a temporary sign for up to 90 days. A single temporary banner, pennant, or flag permit may be issued and a single fee paid for multiple display periods not to exceed a total of 90 days during the calendar year, if the dates of the display periods and the message to be displayed during each period are known and are shown on the permit. If the dates of the additional display periods and the message to be displayed are not shown on the permit, then additional permits and fees will be required for any subsequent display periods. Refer to Table 3-11 and Section 17.330.085.B.7 for banner provisions.
 - b. *Future development.* Not to exceed 180 days during the first permit period, and not to exceed 90 days for any subsequent periods, provided that a finding can be made that there is diligent progress on the development. No temporary sign permit for future development shall be issued until all preliminary development approvals have been received, except that grading or construction permits need not be issued. Future development signs shall be removed upon issuance of a certificate of occupancy for the development, notwithstanding any time remaining on the permit. Renewal fees for a future development sign shall be one-half the original issuance fee. A future development sign shall not exceed an area of 40 square feet per sign face and an overall height of 10 feet. Such sign may be constructed of wood or metal or both. Not more than one such sign per 500 feet of street frontage shall be permitted, set back at least 10 feet from the ultimate street right-of-way line. Such sign shall be nonilluminated. A V-shaped sign may be considered one sign,

provided that the distance between the legs of the V as viewed from above the sign looking down does not exceed 4 feet and the property has a minimum frontage of 500 feet. Otherwise, a V-shaped sign shall be considered two signs.

- c. *Tract directional.* Not to exceed 180 days during the first permit period, and not to exceed 90 days for any subsequent renewal periods, except that if the cumulative display periods exceed one year, any further sign permit extensions shall be granted by the Commission, subject to conditions of approval. Such sign shall be located on a lot other than the property where the residential subdivision is located, provided that the owner of such lot has given written permission for such display. A tract directional sign advertising a tract not located in the City is prohibited. A tract directional sign shall not be a future development sign. Renewal fees for a tract directional sign shall be one-half the original issuance fee. The development standards for a tract directional sign shall be the same as for a future development sign. A tract directional sign shall be located on an arterial street.
 - d. *Commercial "for rent" or "for lease" sign.* Not to exceed one year during the first permit period, and not to exceed 180 days for any subsequent renewal period, for a cumulative total of two years or upon the rental or lease of 90 percent of the space available in the development, whichever occurs first. Any extensions beyond two years shall be approved by the Commission. The development standards for a commercial "for rent" or "for lease" sign shall be the same as for a future development sign.
 - e. *Political signs.* All political signs shall be removed within 30 days after the election without leaving debris. Political signs shall only be located on private property with the permission of the property owner. All such signs shall maintain a setback of at least five feet from any public right-of-way. Political signs shall comply with all requirements of this Chapter applicable to temporary signs except that they shall not be required to obtain a permit from the City. A political sign with dimensions greater than three feet by three feet constructed of paper, vinyl, cloth, or plastic may be mounted to a light-weight framework of wood or metal to provide rigidity or support. A free-standing political sign with dimensions of three feet by three feet or larger, and mounted upon, attached to, or painted on a solid wood, plastic, metal or plaster sheet or backing may be erected in the City, provided that the sign has the proper depth of footings and is properly braced per the Uniform Building Code according to the design characteristics of such sign. A political sign shall not exceed 40 square feet in area.
2. *Other conditions.* Temporary signs shall be subject to the requirements outlined in Table 3-8 and 3-11, except that political signs shall not be subject to the requirements outlined in Table 3-11.

17.330.030 Exempt Signs

The following signs shall be exempt from regulation under this Chapter:

- A. Any public notice or warning required by a valid and applicable federal, state, or local law, regulation, or ordinance.
- B. Any sign located at least three feet inside a building, not attached to an exterior window or door, or within an enclosed mall.

Electioneering & Political Sign Information (6/10)

Electioneering (Source – Elections Code)

18370. No person, on election day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place, a satellite location under Section 3018, or an **elections** official's office:

- (a) Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- (b) Solicit a vote or speak to a voter on the subject of marking his or her ballot.
- (c) Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240.
- (d) Do any electioneering as defined by Section 319.5.

As used in this section, "100 feet of a polling place, a satellite location under Section 3018, or an **elections** official's office" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots. Any person who violates any of the provisions of this section is guilty of a misdemeanor.

18371.

(a) No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of a vote by mail voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time he or she knows the vote by mail voter is voting.

(b) Any person who knowingly violates this section is guilty of a misdemeanor.

(c) This section shall not be construed to conflict with any provision of the federal Voting Rights Act of 1965, as amended, nor to preclude electioneering by mail or telephone or in public places, except as prohibited by Section **18370**, or by any other provision of law.

Temporary Political Signs (Source – Building and Professions Code – Outdoor Advertisement Act)

5405.3. Nothing in this chapter, including, but not limited to, Section **5405**, shall prohibit the placing of temporary political signs, unless a federal agency determines that such placement would violate federal regulations. However, no such sign shall be placed within the right-of-way of any highway or within 660 feet of the edge of and visible from the right-of-way of a landscaped freeway. A temporary political sign is a sign which:

- (a) Encourages a particular vote in a scheduled election.

Electioneering & Political Sign Information (6/10)

(b) Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.

(c) Is no larger than 32 square feet.

(d) Has had a statement of responsibility filed with the department certifying a person who will be responsible for removing the temporary political sign and who will reimburse the department for any cost incurred to remove it.

Temporary Signs – Political (Source – Westminster Municipal Code)

17.330.025 (e). *Political signs.* All political signs shall be removed within 30 days after the election without leaving debris. Political signs shall only be located on private property with the permission of the property owner. All such signs shall maintain a setback of at least five feet from any public right-of-way. Political signs shall comply with all requirements of this Chapter applicable to temporary signs except that they shall not be required to obtain a permit from the City. A political sign with dimensions greater than three feet by three feet constructed of paper, vinyl, cloth, or plastic may be mounted to a light-weight framework of wood or metal to provide rigidity or support. A free-standing political sign with dimensions of three feet by three feet or larger, and mounted upon, attached to, or painted on a solid wood, plastic, metal or plaster sheet or backing may be erected in the City, provided that the sign has the proper depth of footings and is properly braced per the Uniform Building Code according to the design characteristics of such sign. A political sign shall not exceed 40 square feet in area.

for less than four seconds. No message center display may be placed within 1,000 feet of another message center display on the same side of the highway. No message center display may be placed in violation of Section 131 of Title 23 of the United States Code.

(2) Any message center display located beyond 660 feet from the edge of the right-of-way of an interstate or primary highway and permitted by a city, county, or city and county on or before December 31, 1988, is in compliance with Article 6 (commencing with Section 5350) and Article 7 (commencing with Section 5400) for purposes of this section.

(3) Any message center display legally placed on or before December 31, 1996, which does not conform with this section may continue to be maintained under its existing criteria if it advertises only the business conducted, services rendered, or goods produced or sold upon the property upon which the display is placed.

(4) This subdivision does not prohibit the adoption by a city, county, or city and county of restrictions or prohibitions affecting off-premises message center displays which are equal to or greater than those imposed by this subdivision, if that ordinance or regulation does not restrict or prohibit on-premises advertising displays, as defined in Chapter 2.5 (commencing with Section 5490).

(c) Advertising displays erected or maintained pursuant to regulations of the director, not inconsistent with the national policy set forth in subdivision (f) of Section 131 of Title 23 of the United States Code and the standards promulgated thereunder by the Secretary of Transportation, and designed to give information in the specific interest of the traveling public.

§ 5405.3. Temporary political signs

Nothing in this chapter, including, but not limited to, Section 5405, shall prohibit the placing of temporary political signs, unless a federal agency determines that such placement would violate federal regulations. However, no such sign shall be placed within the right-of-way of any highway or within 660 feet of the edge of and visible from the right-of-way of a landscaped freeway.

A temporary political sign is a sign which:

- (a) Encourages a particular vote in a scheduled election.
- (b) Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
- (c) Is no larger than 32 square feet.
- (d) Has had a statement of responsibility filed with the department certifying a person who will be responsible for removing the temporary political sign and who will reimburse the department for any cost incurred to remove it.

July 9, 2010

Vicki Morgan
Code Enforcement Manager
City of Westminster
8200 Westminster Blvd.
Westminster, CA 92683

Re: Campaign Signs on Utility Poles.

Dear Ms. Morgan:

With election season on the horizon, Southern California Edison Co. (SCE) is once again reminding that it is unlawful to post election materials on utility poles.

This practice violates California Penal Code 556.1 and 591, which prohibits posting political placards and leaflets, or any other information or advertisements regarding community events, garage sales, or lost animals. Listed as a misdemeanor, the Penal Code states that the offense is punishable by a fine of \$500 and a maximum five-year imprisonment.

The law protects SCE linemen and their crews who use the poles in their work. Nails or other fasteners used to hold signs create a hazard for these employees.

We certainly appreciate your cooperation in advising political candidates and campaign workers to refrain from placing signs and placards on utility poles.

Sincerely,

Jenelle Froisland
Region Manager

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM

**STATEMENT OF RESPONSIBILITY FOR TEMPORARY
POLITICAL SIGNS**

Election Date: _____ June _____ November Other: _____

Candidate's Name: _____

Office sought or Proposition Number: _____

County where sign(s) will be placed: _____

Number of signs to be placed: _____

RESPONSIBLE PARTY'S:

Name: _____

Address: _____

Phone Number (Include Area Code) _____

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

SIGNATURE OF RESPONSIBLE PARTY

DATE

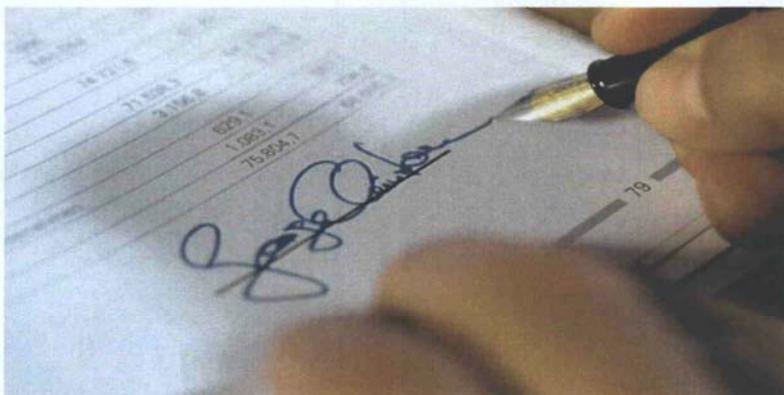
Mail Statement of Responsibility to the Appropriate District Office according to the **COUNTY LOCATION** of the Temporary Political Sign(s) (See attached map).

OUTDOOR ADVERTISING DISPLAY PERMIT APPLICATION



Department of Transportation
 Division of Traffic Operations MS-36
 Outdoor Advertising Branch
 P.O. Box 942874
 Sacramento, CA 94274-0001
 (916) 654-6473
 (916) 651-9359 FAX

JUNE 2006



**Fair Political Practices Commission
Campaign Filing Workshop for
Candidates and Treasurers**

This two-hour workshop provides information to candidates and treasurers for the November 2nd 2010 General Municipal Election, including how to prepare campaign finance reports and observe the Political Reform Act requirements and prohibitions.

**Reservations are required! Call 1-866-275-3772
or 916-322-5660 to sign up.
Information is also available on the FPPC website at
www.fppc.ca.gov.**

**August 18, 2010, 7-9 p.m.
Council Chambers
8200 Westminster Blvd.
Westminster, CA 92683
714-548-3237**

**Hosted by
Robin Roberts, City Clerk, Westminster
And
Joan Flynn, City Clerk, Huntington Beach**